



Town of South Thomaston, Maine
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Selectboard:
Jan Gaudio
Walter Reitz
Cheryl Waterman

SELECTBOARD MEETING MINUTES

Date: July 9, 2019 **Time: 6:00 PM** **Place: Municipal Building** **Rev.0**

Present: Selectboard Members: Jan Gaudio, Walter Reitz and Cheryl Waterman
Others: Assistant to Administrator Phil Verrill, Library Director Penny Alley, EMA Director Betty Thomas, Tobin Malone, Dianne Darling, Richard Norman

Note: A listing as present does not denote attendance for the entire meeting.

I. Call to Order

Reitz called the meeting to order at 6:08 pm.

II. Adjustments to the Agenda

- There were no adjustments.

III. Public Comment for Items Not on the Agenda

Public comment is as follows:

- Penny Alley- Discussed the sidewalk/ crosswalk situation at the post office. Rich Norman supported Penny's opinion on crosswalk situation. Both feel the area is more dangerous than before the abutment was added to the post office lot. Robust discussion was had on the topic. Walter requested Town Admin contact him Monday about the situation and stated that the board would look into what can be done and report back. Penny also talked about all the various grants she had helped the town acquire over the years, making the point that there are monies available to help out so taxpayers don't bear all the burden of improvements. Walter asked Penny to put grants received to paper so it can be printed on the website.
- Rich Norman wanted to discuss the website and why it was still not up and fully functional. Walter acknowledged that it was a work in progress. Rich asked for a follow up from last meeting about the donation to the Little League. There was discussion and Walter told Rich that the donation had already been approved.
- Ervin Curtis wanted to discuss how the GBS would be funded while we decide what to do with it.

IV. Meeting Topics.

V. People Score Card

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- A. New Hires- none at this time
 - B. Recruitment in process- no update at this time
 - C. Service Anniversaries- none
 - D. Awards and Recognition

VI. Financial Review.

- A. Revenue vs forecast/ budget
- B. Spending vs forecast/ budget
- C. Significant planned expenditures
- D. Significant unplanned expenditures
 - Generator radiator fix-
 - *Waterman moved and Gaudio seconded a motion to approve the CMD Power Systems fixing town generator. Motion passed 3-0*
- E. Outlook
 - Walter felt the provided reports were not sufficient and would discuss with Town Admin on how to fix.

VII. South Thomaston Citizens requests and presentations- none

VIII. Nonresident requests and presentations- none

IX. Department Head- none

X. New Business-

- A. Approve the annual Knox County Emergency Management Plan
 - EMA Director Thomas discussed the Knox County Emergency Mitigation Plan. EMA Director requested a copy of the approved Plan be sent to Ray Sisk.
 - *Gaudio moved and Waterman seconded a motion to approve the Plan. Motion passed 3-0*
- B. Reappointment of Ian Clark as Georges River Shellfish Warden
 - *Waterman moved and Gaudio seconded a motion to reappoint Ian Clark as Georges River Shellfish Warden until April of 2021. Motion passed 3-0*
- C. Reappointment of Ervin Curtis to Planning Board.
 - *Waterman moved and Gaudio seconded a motion to reappoint Ervin Curtis to the Planning Board until April of 2022. Motion passed 3-0*
- D. **Old Business-**
 - A. Approval of Georges River Land Trust Liquor License.
 - *Waterman moved and Gaudio seconded a motion to approve the GRLT liquor license. Motion passed 3-0*
 - B. Discussion with Library Director Alley on success of Library Book Sale.
 - Total sale profit of \$800.
 - C. Dianne Darling discussed a memo about naming Town Administrator as Administrative Agent for Midcoast Regional Planning Commission grant.
 - *Waterman moved and Gaudio seconded a motion to appoint Admin Casas as Administrative Agent to MCRPC grant, pending approval by South Thomaston auditor. Motion passed 3-0*

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- D. Discussion and review of Richard Harris's request to be appointed to RSU 13 School Board until next Town Meeting.
- *Waterman moved and Gaudio seconded a motion to appoint Richard Harris to RSU 13 School Board until next Town Meeting. **Motion passed 3-0***

XI. Review Correspondence

- A. Thank you note from Jasmine Bouchard, awardee of Ralph and Ella Rackliff Memorial Scholarship.
Board reviewed the note and discussed scholarship process; no action was taken.

XII. Reports and Administration

- A. **Ambulance – June Report**
The Board reviewed Ambulance
- B. **Assessor's Agent – June Report**
There was no Assessor's report.
- C. **Code Enforcement Officer – June Report**
The Board reviewed the CEO's report.
- D. **EMA- June Report**
The Board reviewed the EMA Report.
- E. **Fire Department – June Report**
The Board reviewed the Fire Department report.
- F. **Licensed Plumbing Inspector – June Report**
The Board reviewed the LPI report.
- G. **Treasurer – June Report**
The Board reviewed the Treasurer's report.
- H. **Town Administrator's June Report**
There was no Town Administrators Report.
- I. **Authorize Treasurer's Warrants**
The Board Authorized the Treasurer's Warrants.
- J. **Review Check Reconciliations for June 2018**
The Board reviewed the March Check Reconciliations.
- K. **Approve Minutes of June 16, 2019**
Gaudio moved and Reitz seconded to approve the May 16th meeting minutes as written.

Motion passed 2-0.

L. Schedule Future Meeting(s)

The Board set their next regularly scheduled meeting for August 13, September 10 and October 8.

Adjournment

Reitz moved and Gaudio seconded a motion to adjourn at 7:41 pm.

Motion passed 3-0.