



Town of South Thomaston, Maine
125 Spruce Head Road
P.O. Box 147
South Thomaston, ME 04858-0147

Tel: 207-596-6584
Fax: 207-596-7529
E-mail: sthomstn@midcoast.com
Website: south-thomaston.me.us

Selectboard:
Jan Gaudio
Walter Reitz
Cheryl Waterman

SELECTBOARD MEETING MINUTES

Date: August 13, 2019 Time: 6:00 PM Place: Municipal Building Rev.0

Present: Selectboard Members: Jan Gaudio, Walter Reitz and Cheryl Waterman
Others: Town Administrator Casas, Library Director Pennie Alley, Ambulance Director Drinkwater, David Elwell, Sandy Retzlaff, Sandy Weisman, John Spear, Barbara Reitz, Ervin Curtis,

Note: A listing as present does not denote attendance for the entire meeting.

I. Call to Order

Reitz called the meeting to order at 6:00 pm.

II. Adjustments to the Agenda

- There were no adjustments.

III. Public Comment for Items Not on the Agenda

Public comment is as follows:

- Pennie Alley- Inquired about any update related to her questions regarding the crosswalk and landing pad at Post Office. Update about not yet receiving information from the State DOT was given.
- John Spear- Gave an update and discussed a letter that was sent from the citizens group to Atwoods Lobster. Discussed that Atwoods agreed to remedy many of the citizens proposals concerns and there will be follow on meetings between Atwoods and citizens group. Indicated that Atwoods new management seems happy to work with the neighbors/ group. Also brought up that the three-town transfer station has a sign that simply says "Thomaston Transfer Station". That should be corrected to indicate that the Transfer Station is owned by all three towns.
- Ervin Curtis wanted to discuss how the GBS would be funded while we decide what to do with it.

IV. Meeting Topics.

V. People Score Card

- A. New Hires- Megen Poulin- meeting with Selectboard deferred at this time
- B. Recruitment in process- Chair Reitz updated the public on search for School Board member

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- C. Service Anniversaries- none
 - D. Awards and Recognition- none

VI. Financial Review.

- A. Revenue vs forecast/ budget
- B. Spending vs forecast/ budget
- C. Significant planned expenditures
- D. Significant unplanned expenditures
- E. Outlook- Review of Tax Assessment Calculation
 - Chair Reitz goes over the Tax Commitment process.

VII. South Thomaston Citizens requests and presentations- Ms. Sharon Setz requested a review and amendment of the Town's Firework Ordinance

- Discussion about the Fireworks Ordinance, generally what it allows for and does not allow for. The assessment was that the activities brought up in the letter are already not allowed under the ordinance and the individual should reach out to law enforcement with future complaints about neighbor's activities in this regard.

VIII. Nonresident requests and presentations- none

IX. Department Head- Library Director Alley discussion about the library

- Director Alley requested approval to use volunteer time and materials to replace the libraries "doghouse" roof at no cost to the Town.
- *Gaudio moved and Waterman seconded a motion to approve the donation of volunteer time and materials. Motion passed 3-0.*

X. New Business-

A. Gilford Butler Committee Report

- Committee Chair John Spear introduced the members in attendance. He gave an abridged version of the report because the Board had previously received the report to read. Not all votes by the Committee were unanimous. John went over the recommendations in the report. Highlights included reconsideration on the motion to have the library move into GBS "as soon as practicable". The recommendation stands. Committee members were invited to offer their comments. Sandy Retzlaff did not favor moving the library moving into GBS. There was general discussion on space needs. Walter asked about the space requirements in the Library and Director Alley discussed the programming. There was discussion about some programs possibly moving to the Town Office Community room. Committee member Sandy Weisman believed it would cost too much money for the temporary Library move. Committee member Pennie Alley was in favor of keeping GBS standing and renovate. She was also concerned that creation of an independent 501c3 would lead to the 501 taking over library operations. Committee member Merle Rockwell supported creation of a 501c3 to raise funds for a new Library and Community Center. Committee member Ervin Curtis explained his opposition to using \$75,000 needed for demo to pay for a

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- Library move. Chair Reitz asked additional questions of the Committee. There was additional discussion on this topic.
- Upon completion of the Committee's report Pennie Alley presented a package laying out a scenario for repurposing the school. There was additional discussion on the proposal.
 - The Selectboard agreed in order to resolve several unknown structural issues it is best to complete a building structural analysis of Gilford Butler. There is unexpended funds in the budget approved for the operation of Gilford Butler. Town Administrator to pursue.
 - *Gaudio moved and Waterman seconded a motion to disband the Gilford Butler Futures Committee on the completion of their report with thanks for their hard work. Motion passed 3-0*
- B. Discussion on condition and state of town owned ambulance and related reserve monies-
- Ambulance Director Drinkwater and Assistant Director Elwell explain the issues they have been dealing with in relation to the ambulance. Costs and options were discussed as well as the impacts to the community if it breaks down. There was also discussion about the various models and options to consider going forward. There was also directive given to send thank you notes to all the municipalities and organizations that assisted us with temporary ambulances.
 - *No official action taken at this time.*
- C. MMA annual election of Vice President and Executive Committee members.
- *Gaudio moved and Waterman seconded a motion to empower Chair Reitz to sign for the slate of officers listed. Motion passed 3-0*
- D. Official Acceptance of Northern Borders Regional Commission Grant.
- Grant acceptance form was not on hand so the following motion was made:
 - *Waterman moved and Gaudio seconded a motion to delegate to the Chair the authority to sign the NBRC grant when available. Motion passed 3-0*
- E. Vote to support applying for MDOT Small Harbor Improvement Program (SHIP)
- *Waterman moved and Gaudio seconded a motion to support the submission of a SHIP grant to MDOT. Motion passed 3-0*
- F. **Old Business-**
- A. Review of InforMe online options/ services.
- There was discussion on the online options and encouragement for the Administrator to continue on it.

XI. Review Correspondence

- A. Letter from Gusco Consulting about rate increases.
- Board discussed the rate increases and instructed the Administrator to work with Gusco on a six month "per hour" agreement for IT services.
- B. Notice of Completed Application for Marine Algae farm off Town Coastline
Board reviewed the information; no action was taken.

XII. Reports and Administration

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- A. **Ambulance – July Report**
The Board reviewed Ambulance
 - B. **Assessor’s Agent – July Report**
There was no Assessor’s report.
 - C. **Code Enforcement Officer – July Report**
The Board reviewed the CEO’s report.
 - D. **EMA- July Report**
The Board reviewed the EMA Report.
 - E. **Fire Department – July Report**
The Board reviewed the Fire Department report.
 - F. **Licensed Plumbing Inspector – July Report**
The Board reviewed the LPI report.
 - G. **Treasurer – July Report**
The Board reviewed the Treasurer’s report.
 - H. **Town Administrator’s July Report**
There was no Town Administrators Report.
 - I. **Authorize Treasurer’s Warrants**
The Board Authorized the Treasurer’s Warrants.
 - J. **Review Check Reconciliations for July 2018**
The Board reviewed the March Check Reconciliations.
 - K. **Approve Minutes of July 9, 2019**
Approval of meeting minutes were tabled.
 - L. **Schedule Future Meeting(s)**

The Board set their next regularly scheduled meeting for September 10 and October 8.

Adjournment

Waterman moved and Gaudio seconded a motion to adjourn at 9:15 pm.

Motion passed 3-0.