



Town of South Thomaston, Maine
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Selectboard:
Jan Gaudio
Walter Reitz
Cheryl Waterman

SELECTBOARD MEETING MINUTES

Date: September 10, 2019 Time: 6:00 PM Place: Municipal Building Rev.0

Present: Selectboard Members: Jan Gaudio, Walter Reitz and Cheryl Waterman
Others: Town Administrator Casas, Library Director Pennie Alley, Eileen Skarka, Dianne Darling, Moira Paddock, Jeff Northgraves, Rolf Winters, Theo Pratt, George Kibitz, Lisa Duda, Paul Duda, Peter Marckoon,

Note: A listing as present does not denote attendance for the entire meeting.

I. Call to Order

Reitz called the meeting to order at 6:00 pm.

II. Adjustments to the Agenda

- There were no adjustments.

III. Public Comment for Items Not on the Agenda

Public comment is as follows:

- Pennie Alley- Asked for her Department Head agenda item to be tabled as she had another commitment and needed to leave. She further asked if there was an update on town options to remove the crosswalk landing pad at the Post Office. An update was given and there was further discussion about the traffic issues around the Town Landing area.

IV. Meeting Topics.

V. People Score Card

- A. New Hires- None
- B. Recruitment in process- None
- C. Service Anniversaries- None
- D. Awards and Recognition- None

VI. Financial Review.

- A. Revenue vs forecast/ budget- Discussion with Budget Committee
 - There was an in-depth review of year to date budget expenses and revenues with questions asked by both the Select Board and Budget Committee members.
- B. Spending vs forecast/ budget

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- C. Significant planned expenditures
 - D. Significant unplanned expenditures
 - E. Outlook- Review of Financials
 - Financials were reviewed in depth by members of the Budget Committee and Select Board.

VII. South Thomaston Citizens requests and presentations- None

VIII. Nonresident requests and presentations- none

IX. Department Head- Library Director Alley discussion about the library programing.

- This item was tabled at the request of the Library Director.

X. New Business-

- A. Discussion and recap about new ambulance purchase
 - There was discussion, questions asked and answers given in relation to the potential of purchasing a new ambulance.
- B. Discussion about Community Room use- priorities and allowances
 - There was a robust discussion about the Town Office Community Room use. Items that were discussed included the history of the Lion's Club assisting with the Town Office basement (money and volunteer time), historical agreements between the Town and Lions Club, historical use of the Town Office basement, and the length of time the Lions have used the building.
 - There was discussion about alcohol use in a municipal building, what liabilities go with that, how those liabilities could be mitigated and commercial vs. non-commercial activities.
 - The Select Board indicated that they desired to better understand the allowances afforded to municipalities on these activities (alcohol). The Board also desired for the Administrator to work on draft lease agreement language.
- C. Discussion and potential approval of Ad Hoc Ordinance Review Committee.
 - There was general discussion about an ordinance review process with input from Planning Board members in attendance. The Town Administrator was directed to work with the Town Code Enforcement Officer to put together a work plan and charge for an ordinance review committee and bring it to the Board for approval.
- D. Approval of Tax Abatements.
 - Carol Roberts/ Mackie- Account number 996- 57 Spruce Head Rd: Abatement of \$1,093.40 of real property.
 - HYG Financial Service Inc- Abatement of Personal Property of \$327.60 because second account was created in error.
 - *Gaudio moved and Waterman seconded a motion to approve both Tax Abatements for the above-mentioned properties. Motion passed 3-0*
- E. **Old Business-**
 - None

XI. Review Correspondence

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- A. National Fish and Wildlife Foundation “Fishing for Energy”.
 - The Board reviewed the provided information about the Fishing for Energy grant program and Administrator gave explanation of the program. Administrator was encouraged to continue exploring the program.
 - B. Memo from State on Marijuana Policy
Board reviewed the information; no action was taken.

XII. Reports and Administration

- A. **Ambulance – August Report**
The Board reviewed Ambulance
- B. **Assessor’s Agent – August Report**
There was no Assessor’s report.
- C. **Code Enforcement Officer – August Report**
The Board reviewed the CEO’s report.
- D. **EMA- August Report**
The Board reviewed the EMA Report.
- E. **Fire Department – August Report**
The Board reviewed the Fire Department report.
- F. **Licensed Plumbing Inspector – August Report**
The Board reviewed the LPI report.
- G. **Treasurer – August Report**
The Board reviewed the Treasurer’s report.
- H. **Town Administrator’s August Report**
There was no Town Administrators Report.
- I. **Authorize Treasurer’s Warrants**
The Board Authorized the Treasurer’s Warrants.
- J. **Review Check Reconciliations for August 2018**
The Board reviewed the March Check Reconciliations.
- K. **Approve Minutes of July 9, July 31, August 13 and August 21 2019**
 - ***Waterman moved and Gaudio seconded a motion to approve the July 9th meeting minutes as amended. Motion passed 3-0***
 - ***Waterman moved and Gaudio seconded a motion to approve the July 31st meeting minutes as presented. Motion passed 3-0***
 - ***Waterman moved and Gaudio seconded a motion to table the meeting minutes of August 13th and 21st. Motion passed 3-0.***
- L. **Schedule Future Meeting(s)**

The Board set their next regularly scheduled meeting for October 8, November 12 and December 10.

Adjournment

Gaudio moved and Waterman seconded a motion to adjourn at 8:50 pm.

Motion passed 3-0.