



**Town of South Thomaston, Maine**  
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**Selectboard:**  
Jan Gaudio  
Walter Reitz  
Cheryl Waterman

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## **SELECTBOARD MEETING MINUTES**

**Date: October 8, 2019      Time: 6:00 PM      Place: Municipal Building      Rev.0**

Present: Selectboard Members: Jan Gaudio, Walter Reitz and Cheryl Waterman  
Others: Town Administrator Casas, Library Director Pennie Alley, Richard Norman, Charles Hartmen

Note: A listing as present does not denote attendance for the entire meeting.

### **I. Call to Order**

Reitz called the meeting to order at 6:00 pm.

### **II. Adjustments to the Agenda**

- Historical Society funding discussion was moved up from item E under new business to earlier in the meeting, to give Mr. Hartman from the Historical Society the ability to go home earlier.

### **III. Public Comment for Items Not on the Agenda**

Public comment is as follows:

- Richard Norman offered his thoughts on the Special Town meeting minutes and that they did not relate all the discussion that took place at the meeting. A review of the meeting minutes requirements was had.

### **IV. Meeting Topics.**

### **V. People Score Card\**

- A. New Hires- None
- B. Recruitment in process- None
- C. Service Anniversaries- None
- D. Awards and Recognition- None

### **VI. Financial Review.**

- A. Revenue vs forecast/ budget
- B. Spending vs forecast/ budget
- C. Significant planned expenditures
- D. Significant unplanned expenditures
- E. Outlook- Review of Financials

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**VII. South Thomaston Citizens requests and presentations-** Richard Norman discussed his request to have Select Board packets be available online. The Board approved having the Department Head reports be published online.

**VIII. Nonresident requests and presentations- none**

**IX. Department Head-** Pennie Alley, Library Director, gave update and overview of library programming. She further asked if the Board would consider allowing for a community garden to be installed at the Gilford Butler School site. Director Alley was encouraged to apply for grants that would assist in the installation of a community garden as long as the location of the garden was appropriately sited for current and future uses.

**X. New Business-**

**A. Review and possible approval of Wessaweskeag Historical Society request for balance of funds held in trust by the Town. (Formally item E)-**

- There was discussion about the specific request by the Historical Society.
- *Waterman moved create a legal document releasing the Select Board from being fiduciary stewards of the Randal Hopkins Trust article #7. Motion did not receive a second.*
- It was determined that Town Counsel needed to weigh in on the regulations around funds held in Trust and a decision should not be made at this time.

**B. Discussion on parking at Town Landing (formally item A)-**

- There was discussion about the Town Landing, parking and traffic in general around the intersection by the Town Landing.
- Administrator will provide report out from the meeting with MDOT on this topic.

**C. Designate signing authority for GBS Quitclaim Deed with State (formally item B)-**

- *Waterman moved and Gaudio seconded a motion to designate Town Counsel Kristin Collins as Power of Attorney for Gilford Butler School Quitclaim Deed with the State of Maine. Motion passed 3-0.*

**D. Authorize initial payment for new ambulance (formally item C)-**

- *Waterman moved and Gaudio seconded a motion to approve \$55,305 from Ambulance Reserve as first payment on new ambulance. Motion passed 3-0.*

**E. Update on Spruce Head Island road project (formally item D)-**

- Update was given and item discussed.

**F. Review and possible approval of Wessaweskeag Historical Society request for balance of funds held in trust by the Town.**

- Was already discussed as new item A.

**G. Old Business-**

- Review of lease agreement with Lions Club and use of town property
  - After discussion it was determined that more work needed to be done to the proposed lease agreement.
  - *Waterman moved and Gaudio seconded a motion to review the lease at the next Select Board meeting. Motion passed 3-0.*

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**XI. Review Correspondence**

- A. **All correspondence was reviewed by the Board; no action was taken.**

**XII. Reports and Administration**

A. **Ambulance – September Report**

The Board reviewed Ambulance

B. **Assessor’s Agent – September Report**

There was no Assessor’s report.

C. **Code Enforcement Officer – September Report**

The Board reviewed the CEO’s report.

D. **EMA- September Report**

The Board reviewed the EMA Report.

E. **Fire Department – September Report**

The Board reviewed the Fire Department report.

F. **Licensed Plumbing Inspector – September Report**

The Board reviewed the LPI report.

G. **Treasurer – September Report**

The Board reviewed the Treasurer’s report.

H. **Town Administrator’s September Report**

There was no Town Administrators Report.

I. **Authorize Treasurer’s Warrants**

The Board Authorized the Treasurer’s Warrants.

J. **Review Check Reconciliations for September 2018**

The Board reviewed the March Check Reconciliations.

K. **Approve Minutes of July 9, July 31, August 13 and August 21 2019**

- ***Waterman moved and Gaudio seconded a motion to approve the meeting minutes of August 13<sup>th</sup>, August 21<sup>st</sup> and September 10<sup>th</sup>. Motion passed 3-0.***
- ***Waterman moved and Gaudio seconded a motion to approve the meeting minutes of September 17<sup>th</sup> as amended. Motion passed 3-0.***

L. **Schedule Future Meeting(s)**

The Board set their next regularly scheduled meeting for November 12 and December 10.

**Adjournment**

***Waterman moved and Gaudio seconded a motion to adjourn at 9:22 pm. Motion passed 3-0.***