



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



JANET T. MILLS
GOVERNOR

GERALD D. REID
COMMISSIONER

Date: January 8, 2020
To: All Municipalities
From: Brandy M. Piers, P.E., SCG Coordinator
Small Community Grant Program
Subject: **SFY 2019 Small Community Grant Program Funding Requests**

The Department is now accepting applications for SCG program funding requests to correct malfunctioning septic systems which directly or indirectly discharge sewage to waterbodies of the State, or are causing public health problems. The SCG Application must be submitted by **February 7, 2020, before 5pm.**

On November 6th, voters approved Referendum Question No. 2, *An Act to Authorize a General Fund Bond Issue to Fund Wastewater Infrastructure Projects*. Passage of this Act provides funding for the Small Community Grant (SCG) Program in the amount of \$2,000,000 administered by the Department of Environmental Protection (Department). In 2019, \$1,000,000 was released and the remaining will be released now for Municipalities to apply.

The Municipality must submit the **Grant Application**, to determine initially if the Owner(s) qualifies for grant funds by providing the following information:

1. Applicant Information form
2. Application Description of Existing Conditions Form
 - a. Tax Assessors Card for the property
 - b. Copy of the most recent Federal Income Tax Return for all owners (individuals or entities) associated with property
 - i. Do not include IRS attachments unless specifically requested by the Department. Black out social security and bank account numbers.
 - ii. In cases where a Federal Income Tax return is not filed, the owner must provide alternative documentation to the applicant for review and approval by the Department.

AUGUSTA
17 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0017
(207) 287-7688 FAX: (207) 287-7826

BANGOR
106 HOGAN ROAD, SUITE 6
BANGOR, MAINE 04401
(207) 941-4570 FAX: (207) 941-4584

PORTLAND
312 CANCO ROAD
PORTLAND, MAINE 04103
(207) 822-6300 FAX: (207) 822-6303

PRESQUE ISLE
1235 CENTRAL DRIVE, SKYWAY PARK
PRESQUE ISLE, MAINE 04769
(207) 764-0477 FAX: (207) 760-3143

The Department will assess the applications and send out a letter to the Municipalities by February 28th, 2020 to proceed or not to proceed with the Discharge Field Report to determine the final eligibility to receive grant funds. For more information please go to the Small Community Grant handbook that is located on the SCG website <https://www.maine.gov/dep/water/grants/scgp.html>.

Please submit the **Grant Application** to Zoe.LeBlanc@maine.gov or by mail addressed to Zoe LeBlanc, SCG Project Engineer, Bureau of Water Quality, 17 State House Station, Augusta, Maine 04333-0017, by **February 7th, 2020, before 5pm**.

If you have any questions about the process, please contact Brandy Piers, SCG Coordinator by email at brandy.m.piers@maine.gov or by phone at (207) 287-6093 or Zoe at the above email or phone (207) 287-2730.

Sincerely,

A handwritten signature in black ink that reads "Brandy Piers". The signature is written in a cursive style with a large, looped initial "B".

Brandy M. Piers, P.E., SCG Coordinator
Bureau of Water Quality
Division of Water Quality Management

Cc: Zoe LeBlanc, E.I., SCG Project Engineer