**SELECTBOARD MEETING MINUTES**

**Date: January 14, 2020 Time: 6:00 PM Place: Municipal Building Rev.0**

Select Board Members Present: Jan Gaudio, Cheryl Waterman and Walter Reitz

Others: Town Administrator Casas, Library Director Pennie Alley, Merle Rockwell, Sandy Retzlaff, Pam Hooydonk, Ambulance Director Amy Drinkwater, Ervin Curtis, Ruth Rinklin, Alan Hall, Jeff Northgraves

Note: A listing as present does not denote attendance for the entire meeting.

1. **Call to Order**

Reitz called the meeting to order at 6:05 pm.

1. **Adjustments to the Agenda- None**

1. **Public Comment for Items Not on the Agenda**

Public comment is as follows:

* Jeff Northgraves read public comment provided by John Spear. Reitz responded generally to Mr. Spear’s comments. Mr. Spear’s comments are attached to the end of these meeting minutes.

1. **Meeting Topics.**
2. **People Score Card**-
3. New Hires- Amy Drinkwater was hired as South Thomaston Ambulance Service Director.
4. Recruitment in process- None
5. Service Anniversaries-
6. Awards and Recognition- None
7. **Financial Review.**
8. Revenue vs forecast/ budget
9. Spending vs forecast/ budget
10. Significant planned expenditures
11. Significant unplanned expenditures
12. Outlook- Review of Financials

* Financials were reviewed and discussed

1. **South Thomaston Citizens requests and presentations**-
2. **Nonresident requests and presentations- none**
3. **Department Head- none**
4. **New Business-**
5. **Ambulance write offs–**

* *Waterman moved and Gaudio seconded a motion to write off $11,107 in uncollected ambulance bills for the years of 2016 and 2017*. **Motion passed 3-0**

1. **Discussion about Streetlight buyout and LED replacement-**

* Mark Carter from Realterm gave the Board an overview of LED streetlight conversion. There were questions and discussion with Mr. Carter about streetlights. It was recommended that the Town request the Net Book Value from CMP.

1. **Presentation from Sandy Retzlaff on observations of other local municipalities structuring of library- town governance options-**

* Sandy Retzlaff gave a presentation on observations she and Sandy Weisman made of other municipalities 501c3’s in regards to libraries. The presentation was built on work they had done as part of the Gilford Butler Futures Committee. The Board and those in attendance discussed options. There was additional discussion about Library space needs and what the community might need.

1. **Discussion and review of projected costs to have town library temporarily move into the Gilford Butler School.**

* Renovation and operational costs regarding Gilford Butler School were discussed.

1. **Discussion Vote to set Town Meeting date, location and time.**

* *Waterman moved and Gaudio seconded a motion to have Town meeting be held on March 31st, 7pm at Ash Point School.* **Motion passed 3-0**

1. **Approval of Donation from Matinicus Isle Plantation to South Thomaston Ambulance Service**

* *Waterman moved and Gaudio seconded a motion to accept the donation from Matinicus Isle Plantation and send them a letter of thanks.* **Motion passed 3-0**

1. **Consider approval of amendment to Ordinance Review Committee policy**

* The Board reviewed an amendment to the Ordinance Review Committee policy that would allow paid employees of the Town to be appointed to the Committee.
* *Gaudio moved and Waterman seconded a motion to amend the Ordinance Review Committee policy as presented*. **Motion passed 3-0**

1. **Old Business-**

* Island Rd project update- The Administrator gave an update on funding options for the Island Rd. project.

1. **Review Correspondence**
2. Putricible Solid Waste Ordinance- reviewed by the Board. They wanted additional language allowing for an appeals process within the ordinance
3. November 14th Planning Board meeting minutes- reviewed by the Board
4. January 2nd Ordinance Review Committee meeting minutes- reviewed by the Board
5. Wood Engineering report on Island Road- reviewed by the Board
6. There was additional and recently provided communication from Mr. Paul Dimaggio in regard to the Gilford Butler School that was provided to the Board for review.
7. **Reports and Administration**
8. **Ambulance – December Report**

The Board reviewed Ambulance

1. **Assessor’s Agent – December Report**

There was no Assessor’s report.

1. **Code Enforcement Officer – December Report**

The Board reviewed the CEO’s report.

1. **EMA- December Report**

The Board reviewed the EMA Report.

1. **Fire Department – December Report**

The Board reviewed the Fire Department report.

1. **Licensed Plumbing Inspector – December Report**

The Board reviewed the LPI report.

1. **Treasurer – December Report**

The Board reviewed the Treasurer’s report.

1. **Town Administrator’s December Report**

There was no Town Administrators Report.

1. **Authorize Treasurer’s Warrants**

The Board Authorized the Treasurer’s Warrants.

1. **Review Check Reconciliations for December 2018**

The Board reviewed the DecemberCheck Reconciliations.

1. **Approve Minutes of December 17th, 2019**

* *Waterman moved and Gaudio seconded a motion to approve the meeting minutes of December* *17th****. Motion passed 3-0.***

1. **Schedule Future Meeting(s)**

The Board set their next regularly scheduled meeting for February 18th and March 10th.

* *Waterman moved and Gaudio seconded a motion to accept the resignation of the Town’s Animal Control Officer effective January 31st.* **Motion passed 3-0**
* *Waterman moved and Gaudio seconded a motion to hire Moniqua Dube as the Town’s Code Enforcement Officer with an appointment effective immediately until April 2021.* **Motion passed 3-0**

**Adjournment**

*Waterman moved and Gaudio seconded a motion to adjourn at 9:45 pm.*

***Motion passed 3-0.***