



**Town of South Thomaston, Maine**  
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**Selectboard:**  
Jan Gaudio  
Walter Reitz  
Cheryl Waterman

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## **SELECTBOARD MINUTES**

**Date: July 10, 2018**      **Time: 6:00 PM**      **Place: Municipal Building**      **Rev.0**

Present: Selectboard Members: Jan Gaudio, Walter Reitz and Cheryl Waterman  
Others: Town Administrator Terri Baines, EMS Director Betty Thomas, Erin Armbruster & Casey Dominguez, Owners of The Salty Owl, Kerry Altiero, Owner of Café Miranda, Jeff Northgraves

Note: A listing as present does not denote attendance for the entire meeting.

### **I. Call to Order**

Reitz called the meeting to order at 6:00pm/1800

### **II. Adjustments to the Agenda**

There were no adjustments to the agenda

### **III. Public Comment for Items Not on the Agenda**

There was no public comment.

### **IV. Business Items**

#### **A. Salty Owl Owner - Erin Armbruster**

Erin Armbruster and Casey Dominguez are owners/operators of The Salty Owl in the Knox County Airport terminal. They approached the lions about using the "Lions Shack" to sell tacos on Tuesdays starting July 17<sup>th</sup> until September 28<sup>th</sup> or October 2<sup>nd</sup>.

The porta-pottie is close to the building. They would like to have it relocated.

They hope to eventually sell beer and wine. The Salty Owl has a catering license that would allow them to do that. First they will need approval from the Lions Club to do so. After they have approval from the Lions Club they will come back to the Selectboard for Town approval.

Taco Tuesday's menu will be simple Mexican food. No food would be prepared on site. The hours will be 4pm to 8pm. If/when they start serving beer and wine, consumption of will be in a cordoned off area. The Lions Club has approved the taco selling but not the selling of alcohol yet. This is to be voted on at the Lions Club meeting of July 10<sup>th</sup>. As

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this is a Lions sponsored event, a Lions Club member will be there each Tuesday the shack is open.

There was a brief discussion on moving the porta-pottie and adding a second, parking concerns and having alcohol available.

Baines will consult with Gerry Grierson about the best place to move the porta-pottie to and have Grierson contact Northgraves.

***Gaudio moved and Waterman seconded a motion to approve the Lions Club request to cater tacos on Tuesday night at their facility at the town landing.***

***Motion passed 3-0.***

**B. Café Miranda**

Kerry Altiero, owner of Café Miranda asked the board to approve a catering permit. The event he is catering will be held July 19, 2018 from 5:00 pm to 9:00 pm. It will be held in the Waterman beach field where Waterman Beach Lobster was located. The event is a fundraiser to benefit Trekkers.

***Gaudio moved and Waterman seconded a motion to approve Cafe Miranda's catering permit on behalf of the Trekkers on July 19<sup>th</sup>.***

***Motion passed 3-0.***

**C. EMA Director Betty Thomas – MOU With The Spruce Head Community Church**

The Spruce Head Community Church has signed off on the MOU for the warming shelter. The congregation is buying two generators for the warming shelter. Thomas said there is an incredible amount of volunteers willing to help at the shelter.

**D. Finnish Church – Granite Block.**

Reggie Montgomery requested a piece of granite from the granite removed from the old bridge. He wants to place a plaque on in for the Finnish Church on Rt 131 in South Thomaston.

After a discussion it was decided to wait until the engineering study was done for the town landing to see how much of the granite would be needed.

***Gaudio moved and Waterman seconded a motion to decline the request by the Finnish Church and all subsequent requests until such time as the engineering study is done at the town landing.***

***Motion passed 3-0.***

**E. Update on Butler School Futures Committee**

The first Butler School Futures Committee meeting is scheduled for July 19<sup>th</sup>. Reitz and Peter Orne will get together next week to discuss the process. The Town will need to vote on what to do with it. The board discussed getting a condition study from RSU

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#13, getting information on what was paid yearly for heat, insurance costs etc., will the playground equipment stay, requesting reports from RSU #13 on life of the roof, and heating system. It was also suggested the Town have one or two commercial real estate agents do an appraisal on it.

**F. Update on Town Landing Engineering Study**

Still waiting for Gartley & Dorskey. Gaudio will reach out to them again.

**G. Transfer Station Complaint**

Discussion on stickers and complaint received. The complaint was concerning a worker's attitude.

**H. CAI Technologies**

CAI offers AxisGis. This is a web based mapping service that allows communities to publish their GIS online. We are working on our technology infrastructure at this time and can relook at this in our next budget cycle.

**I. Demo Debris Operations and Maintenance Manual Update**

The Board signed the new updated Demo Debris Operations and Maintenance Manual

**J. Ambulance Write-offs**

***Gaudio moved and Waterman seconded a motion to write off \$3,031.22 in ambulance billing as uncollectable accounts.***

***Motion passed 3-0.***

Currently the Ambulance Accounts Receivable has accounts from 2015, 2016 and 2017 with balances due. Ambulance Director Dyer will send a letter to these individuals offering a payment plan for those who have balances in 2016 and 2017 or offering the chance to have a meeting with Dyer to see if they qualify for a hardship waiver or a fee reduction. Dyer will draft a letter to send out and share it with the Selectboard.

**K. Other Business**

Gaudio was updated on the meetings he was unable to attend.

**L. Old Business**

**M. Snowplow Contract**

**Gaudio moved and Waterman seconded a motion to enter into executive session pursuant to 1 M.R.S.A. §405(6)(A).**

The Board entered executive session at 7:42 pm.  
The Board exited executive session at 8:08 pm.

**V. Review Correspondence**

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**A. Maine Municipal Association – Election Ballot**

***Gaudio moved and Waterman seconded a motion to vote for Richard Bates and Wendy Pelletier for the Maine Municipal Association’s Legislative Policy Committee.***

***Motion passed 3-0.***

**VI. Reports and Administration**

**A. Ambulance –June Report**

The Board reviewed the June report.

**B. Assessor’s Agent – May & June Report**

The Board reviewed the May and June reports.

**C. Code Enforcement Officer – May & June Report**

The Board reviewed the May and June reports.

**D. EMA- June Report**

The Board reviewed the June report.

**E. Fire Department – June Report**

The Board reviewed the June report.

**F. Licensed Plumbing Inspector – June Report**

The Board reviewed the June report.

**G. Treasurer – June Report**

The Board reviewed the June report.

**H. Town Administrator’s June Report**

The Board reviewed the June report.

**I. Authorize Treasurer’s Warrants**

The Board authorized the Warrants 46-51 and Journal # 270

**J. Review Check Reconciliations for June 2018**

The Board reviewed the check reconciliations for June.

**K. Approve Minutes of June 19, 2018**

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***Waterman moved and Reitz seconded a motion to approve the minutes of June 19, 2018.***

***Motion passed 2-0.***

**L. Schedule Future Meeting(s)**

The August 14, 2018 meeting was confirmed. Meetings were set for Sept 11, 2018, Oct 16, 2018 and November 13, 2018

**Adjournment**

***Waterman moved and Reitz seconded a motion to adjourn at 8:44pm/2044***

***Motion passed 3-0.***

Selectboard approved 8/14/2018