



Town of South Thomaston, Maine
125 Spruce Head Road
P.O. Box 147
South Thomaston, ME 04858-0147

Tel: 207-596-6584
Fax: 207-596-7529
E-mail: sthomstn@midcoast.com
Website: south-thomaston.me.us

Selectboard:
Jan Gaudio
Walter Reitz
Cheryl Waterman

SELECTBOARD MINUTES

Date: November 7, 2018 Time: 9 AM Place: Municipal Building Rev.2

Present: Selectboard Members: Jan Gaudio, Walter Reitz and Cheryl Waterman
Others: Town Administrator Terri Baines, Amy Dyer, Ambulance Director.

Note: A listing as present does not denote attendance for the entire meeting

I. Call to Order

Reitz called the meeting to order at 9:05 am.

II. Adjustments to the Agenda

There were no adjustments to the agenda.

III. Public Comment for Items Not on the Agenda

There was no public comment.

IV. New Business

A. Amy Dyer, Ambulance Director – Budget

Dyer has updated the Procedure and Policy Book and will email it to the Board soon for review.

Community Paramedic Program Currently we are under the St. George Community Paramedic Program. Dyer would like permission to apply to the State for South Thomaston to have their own Community Paramedic Program. Carrie Adams and Ellin Schooley will be taking a class in April that is affiliated with the program. Adams will be in charge if we choose to have the program under South Thomaston. Adams and Schooley will do visits to residents when they are at the station on call.

Waterman moved and Reitz seconded a motion to apply to the Community Paramedic Program.

Motion passed 2-0.

As of October 31, 2018 the ambulance billing revenue is \$40,450. The Ambulance has received \$1125 from Vinalhaven and North Haven for ALS assists. \$30,000 was the revenue amount budgeted for 2018.

St. George has assisted in 51 of South Thomaston's calls. South Thomaston paid for 35 of these calls. The cost was \$4475. Rockland has assisted on three calls. The cost of these three calls was \$2,300. If South Thomaston had called Rockland for the assistance on these 51 calls, these calls would have cost \$ 43,350.

Dyer presented her draft budget. There is an increase in wages. There are two reasons for this. A pay raise and two more days a week of coverage. Dyer has added coverage on the weekends. A Paramedic's pay rate has been raised to \$16, a \$1.36 increase. An Advanced EMT's pay rate has been raised to \$14.50, a .91 pay raise. A basic EMT's pay rate has been raised to \$13.25, an increase of .46. Drivers pay rate has been increased to \$ 12.75, an increase of .20.

Dyer added a \$1000 stipend for the Assistant Director.

A pharmacy line was added under supplies (\$1000). Ambulance Service now has to pay for the pharmacy drugs used. This will be reimbursed by billing.

Dyer is proposing a \$5000 increase in contract with SGVFFAA due to spending more than the 12 hours a week in the original contract. Dyer spends between 16 and 20 hours a week on billing, scheduling, administrative work, and payroll.

The Board and Dyer discussed the ambulance billing process. Dyer has looked at other billing companies. There are only two others in the State. Higgins bills twice then sends no more statements. In the future Dyer wants to bill after the two statements. She will work on having Higgins get the information to us. The Town will do follow up billing.

B. Gerry Grierson – Demo Debris – Dumping

St. George no longer allows people to back dump trucks up to the gates to dump. Grierson would like to have that implemented at the Demo debris facility for two reasons. The dump truck drivers are backing up into the gates and the attendant can't tell what is being dumped. Grierson is concerned about our gates being broken by the dump trucks and is recommending dump trucks be unloaded by hand not dumped.

The Board reviewed the Operations and Maintenance Manual of the Demolition Debris Disposal Facility.

C. Department Head Letter

After a brief discussion it was decided to make the following change to the letter. Remove Cost of Living %. Edit to say: "You may consider a salary/ wage increase. Please plan to discuss your proposed adjustment."

Reitz mentioned Knox County is proposing increases of between 3 and 5 %.

D. COLA

The Board is asking the department heads to propose a pay raise instead of a cost of living increase.

E. Other Business

F. Old Business

Adjournment

Reitz moved and Gaudio seconded a motion to adjourn at 10:35 am.

Motion passed 3-0.

Selectboard approved 11/13/18