

There was a discussion on grants, what might be available, moving monuments, placement of the porta pottie and the lion's shack.

Skip Connell asked about the floats laying against the wall. Lobster boats like to lay there when they load or unload bait/traps. He suggested leaving a 20-foot slot so boats could lay against the wall.

The Board agreed that while the Town was dealing with the future of Gilford Butler School a community meeting should be put off until a later time.

B. CEO William Butler – Atwoods

Butler met with Rick Whitten and Brittany Willis, managers at Atwoods on November 7th. They went through every building. Butler made recommendations for changes. He feels one piece of the issue is poor communication. Whitten and Willis both claimed they did not know about any complaints. They agreed any changes that might cause odor will be communicated to Butler. Yesterday Willis did communicate to Butler about cleaning the bait house. Butler feels Atwood's waste storage is atrocious. He has recommended they shift to bigger containers. Whitten and Willis aren't always at the Spruce Head Atwoods. Sometimes they travel to other wharfs/businesses held by the company. When they aren't present management is not as good as it could be. Willis wants to be notified when an inspection is coming.

Butler's conclusions: Containers need to be replaced and litter cleanup improved. The containers need heavier container covers. Wooden debris at back wall needs to be cleaned up. Workers need to be more vigilant at keeping the bait door closed. Whitten and Willis still claim bait was not bad this summer. If the odor problem occurs again next season, Butler will bring the DEP Compost Group in. At this point Butler doesn't recommend litigation. He did not observe any problems during his visit. Butler will notify Willis anytime there is a complaint.

Nordstrom thanked Butler. She felt this was good progress.

Rizzo commented she felt the same and was disappointed in Crowley's report.

Butler will send a follow up letter to Atwoods.

C. Gilford Butler School Futures Committee – Status update

Northgraves presented the interim report

The Committee has had 9 meetings.

Committee deliberations and discussions.

1. *How to best solicit public input regarding possible future uses of the facility and how to prepare for those solicitations.*

The Committee has put out a survey but have only received a few back. They are actively coming up with ideas for a broader input. They are considering a mailing and one or two more public input sessions.

2. *Assessing the condition of the facility.*

John Hansen has prepared a report on the condition of the building. The Committee needs to gather cost information on repairs. The Committee does have

bids on asbestos removal and tearing the school down. The cost for this is approximately \$80,000. This is a rough estimate, it covers removing the asbestos and tearing the school down.

3. *Conducting a space need assessment of the town and other local public or private nonprofit entities*

The Committee keeps coming back to the need for a bigger library and a space to have town meeting.

Somewhere in the future the town may need more office space, training space and storage.

4. *Conducting vision discussions regarding possible future use options for the facility.*

The Committee is recommending the town not sell the property. The Town should use the space not sell it.

The Committee recommends that the 2019 budget include money to “moth ball” the facility. The mothballing should be a line item. The next steps are professional expertise dependent and will require money in the 2019 budget. Money will also be needed for mailings and document preparation. The committee will present the request to the budget committee.

The Committee will not have proposals ready for the annual town meeting in March. They feel they need until July to prepare proposals.

There was a brief discussion on the asbestos in the building. It’s legal to have it there, but the right thing is to remove it.

Gaudio moved and Waterman seconded a motion to accept the committee’s “mothball” recommendation. To take steps to lay the building up in the coming year’s budget.

Motion passed 3-0.

Gaudio moved and Waterman seconded a motion to ask the committee to focus their efforts from now to July on the public future use of the G B School.

Motion passed 3-0.

D. Ambulance Director Contract Renewal

Drinkwater reviewed her report with the Board.

The board okayed the changes in the Ambulance Budget. St. George will send a copy of the 2019 contract for the December board meeting.

E. Supplemental – Waters

Waterman moved and Gaudio seconded a motion to accept RJD’s recommendations to not send a supplemental tax bill on David Water’s property 789 Spruce Head Road, 117 Waterman Beach Road, M10 Lot 031.

Motion passed 3-0.

F. Holidays

Baines requested the Board approval to close the Town Office at 1:00pm the day before Thanksgiving and Christmas. The Board gave its approval.

G. OHSTT Transfer Station – Renovation & Stickers

Reitz notified the Board that Thursday night, November 15th, there will be a three town meeting to discuss renovations of the Transfer Station.

H. Executive Session – Legal Matters

No action taken.

I. Budgets – Communication Fees

The Knox County 911 fee is one fee for the Town. Knox County dispatching fees reside in a department. For proper accounting of costs of the Fire Department, Ambulance and Unclassified Public Safety should dispatch fees be put it back in the departments? The argument against this is the department doesn't have any say in the cost of dispatching. Reitz will check with the auditor Mindy Cyr to see what she recommends.

J. Other Business

Gaudio updated the Demo Debris Facility Manual. The biggest change is dump trucks not being allowed to dump directly into dumpster. He also updated contractor fees, moved the fee schedule to the proper place and added winter sand for resident use.

Copies will be printed out with highlights of the changes and given out when a demo sticker is purchased.

Waterman moved and Reitz seconded a motion to accept modifications made to the Demo Debris Facility Manual.

Motion passed 3-0.

K. Old Business

No action taken.

IV. Review Correspondence

A. Maine DOT – 2019 Paving

No action taken

B. Federal Emergency Management Agency

No action taken

C. Andrew Flamm and Michelle Hauser

No action taken

V. Reports and Administration

A. Ambulance – October Report

The Board reviewed the report with Drinkwater.

B. Assessor's Agent – October Report

The Board reviewed the October report.

C. Code Enforcement Officer – October Report

The Board Reviewed the October Report.

D. EMA- October Report

The Board Reviewed the October Report

E. Fire Department – October Report

The Board Reviewed the October Report

F. Licensed Plumbing Inspector – October Report

There was no report from the LPI.

G. Treasurer – October Report

The Board Reviewed the October Report

H. Town Administrator's October Report

The Board Reviewed the October Report

I. Authorize Treasurer's Warrants

The Board authorized the October warrants.

J. Review Check Reconciliations for October 2018

The Board reviewed the Check Reconciliations for October.

K. Approve Minutes of October 16, 2018 and November 7, 2018

Gaudio moved and Waterman seconded a motion to approve the minutes of October 16, 2018 (with the date correction to October 16, 2018) and November 7, 2018.

Motion passed 3-0

L. Schedule Future Meeting(s)

The Board scheduled a budget meeting at 9 am December 11 to work on Building and Grounds, Administration, Town Landing, Roads and Demo Debris budgets.

Adjournment

Gaudio moved and Waterman seconded a motion to adjourn at 8:43 pm.

Motion passed 3-0
