



Town of South Thomaston, Maine
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Selectboard:
Jan Gaudio
Walter Reitz
John Spear

SELECTBOARD MEETING MINUTES

Date: January 19, 2021 Time: 10:00AM Place: Remote Only,
Zoom and You Tube Channel REV. 0

Select Board Members Present: Jan Gaudio, Walter Reitz and John Spear
Others: Town Administrator Casas, CEO Mo Dube, John Turchioe and Nadera Nawabi.

Note: A listing as present does not denote attendance for the entire meeting.

I. Call to Order

Chair Reitz called the meeting to order at 10:02 AM.

II. Adjustments to Agenda

Without objection the following adjustments were made to the agenda:

- Consideration of Minutes of December 28, 2020 and January 7, 2021 were added to the agenda after item VI.

III. Public Comment for Items not on the Agenda

There was no public comment for items not on the agenda.

IV. Discussion on Streetlight Project Closeout

Turchioe of Real Term Energy gave an update regarding the LED streetlight conversion project reporting that:

- Four lights were not installed as when installers arrived at the sites there were no existing lights present. Turchioe will provide the locations by pole numbers to the town.
- The floodlights at the town landing and the sand/salt shed are on order. Casas and Turchioe will attempt to expedite installing the floodlight at the sand/salt shed.
- The pole at the loading ramp at the sand/salt shed will not support a light. If the town wishes to replace it, it would be an extra cost. Casas suggested it be dealt with through the 2021 budget process.

Casas stated that smart control training is being postponed until his successor is in place.

V. **Executive Session pursuant to 1 M.R.S. Section 405(6) (A) (1) to Discuss a Personnel Matter.**
Gaudio moved and Spear seconded a motion to enter into executive session pursuant to 1 M.R.S.A. Section 405(6) (A) (1) to discuss personnel matter at 10:22 AM. Motion passed 3-0.
The Board exited executive session at 10:47.

VI. **Update on Town Administrator Search/ Hiring**
Spear moved that effective February 8, 2021 that Terri Baines be hired as Town Administrator;

Spear further moved that effective February 8, 2021 that Baines be appointed to the statutorily required municipal offices of Town Clerk, Treasurer, Tax Collector, General Assistance Administrator and Freedom of Information Access Officer, with terms ending at the first Selectboard meeting subsequent to the 2021 annual town meeting;

Spear further moved Baines' weekly salary be \$1,153.29, based on a 40+ hour work week, and that the town weekly contribute \$87.88 to a retirement account mutually agreeable to Baines and the Selectboard, and that Baines shall be entitled to all other employee benefits as are currently available under the town's personnel policy. Gaudio seconded the motion and it passed 3-0.

Consideration of Minutes of December 28, 2020 and January 7, 2021 This item was added to the agenda under Adjustments to the agenda.

Gaudio moved and Spear seconded a motion to approve revision 1 of the minutes of December 28, 2020 and to approve revision 0 of the minutes of January 7, 2021. Motion passed 3-0.

VII. **Work session on Personnel Policy Revisions**

The Board continued its review of the town's current personnel policy picking up where it left off on January 7th at article XIII and going through to article XXI, which is the last article. Several suggested changes to various article were made. Gaudio will continue to work on drafting the proposed changes into the document. It was agreed to forward articles XV and XVI to the town's attorney for a legal review. Spear state that additions concerning FLMA, military leave, whistle blower protection and social media use should perhaps be added.

VIII. **Schedule Future Meetings**
No action was taken.

IX. **Adjourn**
Spear moved and Gaudio seconded a motion to adjourn at 12:15 PM. Motion passed 3-0.