



Town of South Thomaston, Maine
125 Spruce Head Road
P.O. Box 147
South Thomaston, ME 04858-0147

Planning Board Minutes
February 18th, 2021, 6:00PM
Place: Zoom

- I. **ROLL CALL:**
Ryan Minikis (Vice Chair), Catherine Bendheim, Gabe Tomasulo, Bob Nordstrom, Mo Dube (Code Enforcement Officer)
- II. **CALL TO ORDER:**
The meeting was called to order by Ryan Minikis at 6:01PM.
- III. **ADJUSTMENTS TO AGENDA:**
Administrative Matters – The board discussed the future host of Zoom meetings and general secretarial matters. CEO Dube has been distributing agendas and hosting through the Town’s Zoom account. The board has recently hired Anna Geneseo to take minutes and the board discusses utilizing Anna to perform the additional general administrative matters. Geneseo will now perform tasks including agenda distribution, Zoom hosting and meeting invitations, and coordinate meeting stream to YouTube, in addition to compiling and distributing minutes. In preparation for upcoming meetings, the board agrees to aim to have CEO Report completed three days prior to the meeting to have agenda completed and distributed two days prior to the meeting.
CEO Report – CEO Dube briefly reviews report. The South Thomaston Solar Farm, LLC is briefly discussed, although there is very little information that even the town or the code enforcement officer know at this point. CEO Dube explains that residents have expressed an interest in a public hearing. South Thomaston Solar Farm has not submitted any permits to the CEO at this time.
Membership – Minikis suggests making a recommendation to select board to make appointees to associate members to avoid future quorum issues. The board discusses recruitment opportunities to involve residents.
- IV. **PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**
No public comment.
- V. **REVIEW AND APPROVAL OF PRIOR MEETING MINUTES:**
The planning board minutes for 1/28/21 were distributed to all members. Catherine Bendheim makes a motion to accept the minutes. Gabe Tomasulo seconds the motion. The minutes were approved by a vote of 4-0.
- VI. **NEW BUSINESS:** Review of planning board bylaws



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Minikis proposes not voting on anything today as chair Erv Curtis is absent from meeting. Select board is expecting update on Planning Board by-laws at their next meeting, 02/23/21. Ryan Minikis offers to give update at meeting if the board would like an in-person presence. Board then begins workshopping bylaws again, going over edits made since January's planning board meeting. The board discusses including Zoom and/or telemeeting rules in the by-laws. Board decides against including anything currently as virtual meetings are still so new. More review of edits made from last meeting. The Executive Sessions section is reviewed as well as a newly drafted Site Visits section. The board is in general agreement of proposed by-laws and Minikis will complete a copy edit of by-laws to redistribute to the board members prior to the next meeting.

VII. ADJOURN. The meeting was adjourned at 7:27PM. The next meeting is scheduled for March 18th, 2021 at 6:00PM.

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Respectfully Submitted by
Anna Geneseo