



**Town of South Thomaston, Maine**  
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**Selectboard:**  
Jeff Northgraves  
Walter Reitz  
John Spear

Selectboard Minutes  
Date: June 29, 2021, 6:00 PM  
Place: Municipal Building

REV:1

**Selectboard Present:** Jeff Northgraves, John Spear, Walter Reitz  
**Others Present:** Terri-Lynn Baines, Pennie Alley, Chief Calderwood, Catherine Bendheim, Kevin Gordon, John Koffel, Maureen Spencer, Gabe Tomasulo  
**Note: A listing as present does not denote attendance for the entire meeting.**

- I. **Call to Order**  
*Baines called the meeting to order at 6:03*
- II. **Election of Board Chair**  
*Northgraves moved and Reitz seconded a motion to nominate Spear as Chair of the Selectboard.*  
**Motion passed 2-0. Spear abstained.**
- III. **Adjustments to Agenda**  
*There were no adjustments to the agenda.*
- IV. **Public Comment for Items not on the Agenda**  
*There was no public comment.*
- V. **Review and Approval of Prior Meeting Minutes**  
*Reitz moved and Spear seconded a motion to approve the revision 2 minutes of June 3<sup>rd</sup>.*  
**Motion passed 2-0 Northgraves abstained.**  
*Reitz moved and Spear seconded a motion to accept the minutes of June 10, revision 2.*  
**Motion passed 2-0 Northgraves abstained.**
- VI. **Department Heads**  
**May Finance Report**  
*Baines presented the May report.*
- VII. **New Business:**
  - a. **Appointments**  
*Reitz moved and Northgraves seconded a motion to appoint Terry Brackett as CEO on an interim basis until a permanent replacement is found.*  
**Motion passed 3-0.**

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*Reitz moved and Northgraves seconded a motion to appoint Terry Brackett as LPI on an interim basis until a permanent replacement is found.*

**Motion passed 3-0.**

*Reitz moved and Northgraves seconded a motion to appoint Terri-Lynn Baines as Town Clerk, Town Administrator, Treasurer, General Assistance Administrator, General Assistance Administrator, Freedom of Access Act Administrator and Tax Collector for a term of one year.*

**Motion passed 3-0.**

*Reitz moved and Northgraves seconded a motion to re-appoint Kate Green, Sondra Wallace, and Bob Baines to the Budget Committee for a 3-year term ending in 2024.*

**Motion passed 3-0.**

A brief discussion followed on the Budget Committee Policy dated June 13, 2019. This will be revisited at the next regular Selectboard meeting.

*Reitz moved and Northgraves seconded a motion to appoint Kearney Neagle as an alternate member to Georges River Shellfish Board for a one-year term ending 2022.*

**Motion passed 3-0.**

*Northgraves moved and Reitz seconded a motion to re-appoint Catherine Bendheim as a Planning Board Member for a 3 year term..*

**Motion passed 3-0.**

*Reitz moved and Northgraves seconded a motion to appoint Kearney Neagle as a Planning Board Member for a three-year term.*

**Motion passed 3-0.**

*Reitz moved and Northgraves seconded a motion to appoint Bob Nordstrom as an Alternate Planning Board Member for a one-year term.*

**Motion passed 3-0.**

*Reitz moved and Northgraves seconded a motion to appoint Penelope Alley as Cemetery Overseer for a one-year term.*

**Motion passed 3-0.**

*Reitz moved and Northgraves seconded a motion to appoint Penelope Alley as Library Director for a one-year term.*

**Motion passed 3-0.**

*Reitz moved and Northgraves seconded a motion to appoint Philip Verrill as Registrar of Voters until December 31, 2022.*

**Motion passed 3-0.**

*Reitz moved and Northgraves seconded a motion to appoint Gerald Grierson as Demo Debris Facility Operator for a one-year term.*

**Motion passed 3-0.**

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*Reitz moved and Northgraves seconded a motion to appoint Gerald Grierson as Road Commissioner for a one-year term.*

**Motion passed 3-0.**

*Reitz moved and Northgraves seconded a motion to appoint John Spear as Assistant Road Commissioner for a one-year term. No compensation is associated with this appointment.*

**Motion passed 2-0. Spear abstained**

*Reitz moved and Northgraves seconded a motion to appoint Betty Thomas as EMA Director for a one-year term.*

**Motion passed 3-0.**

*Northgraves moved and Reitz seconded a motion to appoint Arthur Grierson as Addressing Officer and E911 Coordinator for a one-year term.*

**Motion passed 3-0.**

*Reitz moved and Northgraves seconded a motion to appoint Michelle Ames, Beverly St. Clair, Claudia Scalzi, Heather Baines, and Tom Gray as Election Clerks until April 2022.*

**Motion passed 3-0.**

*Reitz moved and Northgraves seconded a motion to appoint William Demmons as ACO on an interim basis until a replacement is found.*

**Motion passed 3-0.**

*Reitz moved and Northgraves seconded a motion to appoint John Hansen as an Alternate Appeals Board Member for a one-year term.*

**Motion passed 3-0.**

**b. Victuals/Innkeeper License**

*Reitz moved and Northgraves seconded a motion to approve the Innkeeper's license for the Weskeag Inn.*

**Motion passed 3-0.**

**c. Conservation Commission Recruitment Process**

*The Board discussed the recruitment process and whether they should advertise the positions on the Commission since there are already 8 residents interested.*

*After a discussion it was decided to post on the website and listserv the Selectboard was recruiting members interested in serving on the Conservation Commission*

*Northgraves moved and Reitz seconded a motion to table until the next meeting in order to have the opportunity to put this on the listserv and website.*

**Motion passed 3-0.**

**d. Library and Community Center Facility Committee**

*The Board is not ready to move on appointments yet. They discussed having a Select board member on the committee, the size of the committee, and the willingness of the committee members to work with the temporary relocation of the library to Gifford Butler School. Initially the Board sees a 7–9-member Board of*

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*Directors with sub committees formed under that, for example: Design and fund raising.*

*The Board will write up a recruitment letter.*

**e. Library Relocation**

*Step 1 is a change of use permit from the Fire Marshal's Office. John Hansen, Jeff Northgraves and Pennie Alley will meet with the Fire Marshall.*

*There was a discussion on moving internet to Gilford Butler School. Alley has investigated this and there will only be a small cost to the library.*

*There was a discussion on load balancing and permits.*

*Alley reported that the Library made over \$2500 at the yard/craft sale held at the library on June 26<sup>th</sup>.*

*Alley asked to be allowed to store items from the little red schoolhouse that are not currently being use and are in the way at the Gilford Butler School.*

*Northgraves moved and Spear seconded a motion to allow the Librarian to store items at the Gilford Butler School.*

**Motion passed 3-0.**

**f. Skate Park Maintenance**

*Spear removed a truckload of debris that was thrown into the bushes. The Skate Park needs maintenance. Reitz knows someone who was involved in the rebuilding of the Camden Skate Park and will ask if he could look at our skate park and offer recommendations.*

*There was a discussion on the Playground.*

*Northgraves moved and Reitz seconded a motion to ask Scott Johnson to become playground inspector.*

**Motion passed 3-0.**

*Alley will reach out to Johnson.*

**g. Salt Shed Roof Repairs**

*Upper roof panels are starting to lift and need to be screwed down.*

*Spear will work with Gerry Grierson to look for someone to do the repair.*

**h. Accept the Resignation of Jeff Northgraves from the Budget Committee and Appeals Board**

*Reitz moved and Northgraves seconded a motion to accept Jeffrey Northgraves resignation from the Budget Committee and the Appeals Board.*

**Motion passed 3-0.**

**i. Accept the Resignation of Ed Modell**

*Reitz moved and Northgraves seconded a motion to accept the resignation of Ed Modell from the Ordinance Review Committee.*

**Motion passed 3-0.**

*There was a brief discussion on the Ordinance Review Committee. This will be revisited at the next regular Selectboard meeting.*

**j. Demo Debris Facility Burn Pile**

*Jim Kalloch broke the pile into two higher piles.*

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*There was a discussion on the state law for burning the pile and the fire department's role in burning the pile.*

*Chief Calderwood will ask the firefighters if any of them would be willing to volunteer to spend the night at the stump dump while the pile burns. The firefighters would be paid out of the Solid Waste Budget from the fire watch line under contracted services.*

*It was briefly discussed if the pile is not burnt the town may have to stop accepting brush/wood.*

*Chief reported he has not heard on the AFG Grant, hose testing will take place in Rockland this year, and BOL will be coming in October for his SHAPE renewal.*

**k. Planning Board Notification Procedures**

*Spear would like to invite the Planning Board Chair to the next meeting and talk about amending their by-laws to identify what triggers a notification to the abutters, what is an abutter for notification purposes, how is a notification done as well as some other administrative matters.*

*There was a discussion on the Town Land Use Ordinance and how notifications are handled.*

*Spear will invite the Planning Board Chair to come to the next meeting.*

**VIII. Old Business**

**a. CEO/LPI Recruitment**

**b. MIDC Draft Bylaws/Axiom Study**

*The Board discussed sending the draft bylaws to Town Attorney Kristin Collins. The Board also discussed becoming part of the State's new program.*

*Reitz moved and Northgraves seconded a motion for the Chair to consult with **town** counsel when he feels it is necessary.*

***Motion passed 3-0.***

*The vote at Town Meeting authorizes the Board to join the Axiom Study but does not direct them to do so. There was a brief discussion on the study.*

**c. Island Road Project**

**1. Update Regarding Northern Borders Grant**

*Spear brought Northgraves up to date on the Island Road Project. There was a discussion on the bid process. The true shortfall for the project, if any, will not be known until the Town receives a bid.*

*Northern Borders has recommended the town continue to assess and find ways to move the Island Road Project forward. They could consider a re-scope and perhaps an extension. Currently the project has an end date of September 30, 2022. Baines will be in touch with Northern Borders to ask again, if the project is not completed will the town need to repay the money it has received so far.*

**2. Update Regarding Easements**

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*There was discussion on the Construction Easements to Christopher and Mary Nolan and Longfellow Spruce Head LLC and the Road Easement to Anthony Athanas, Jr, Michael Athanas and Paul Athanas.*

*Baines will send Kristin Collins the 75% complete plans.*

**VIII. Correspondence**

*June 14, 2021, email from Matthew Sturgis re LD 1642*

*The Town needs to vote to authorize the State to issue licenses for the sale of liquor to be consumed on the premises of licensed establishments on Sunday. The Board needs to vote to hold a local option election before June 30, 2022.*

*Jeff received a certified letter from Jane Karker. There was a discussion on the letter. Northgraves will reply to the letter.*

**IX. Warrants Review and Approval**

*The Board approved the warrants.*

**IX. Schedule Future Meetings**

*The Board scheduled meetings for July 20<sup>th</sup>, August 10<sup>th</sup> and 24<sup>th</sup>, September 7<sup>th</sup> and 28<sup>th</sup>.*

**X. Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) Personnel Matters.**

*Reitz moved and Northgraves seconded a motion to enter executive session pursuant to 1 M.R.S.A. § 405(6)(A) Personnel Matters.*

**Motion passed 3-0.**

*The Board entered executive session at 8:40 pm.*

*The Board exited executive session at 8:51 pm.*

**XI. Adjourn**

*Northgraves moved and Reitz seconded a motion to adjourn at 8:53 pm.*

**Motion passed 3-0.**

**Selectboard Approved July 20, 2021**