

## **South Thomaston Library/Community Center Facility Committee**

Minutes: 2<sup>nd</sup> meeting held on December 1, 2021 @ library

Present: Sandy Weisman, Gabe Tomasulo, Moira Paddock, Maureen Spencer, Marcia Turner and Pennie Alley (ex-officio, non-voting) - in person  
Anne Just, Candace Smith - via Zoom

Public: Beverly St. Clair, Lynn Tootill, Donna Cook - in person  
Elizabeth Lunt -via Zoom

The meeting was called to order at 6:00 pm by G. Tomasulo and S. Weisman (co-chairs).

S Weisman asked for a volunteer to take notes since the committee will be rotating the minute taking job. M Paddock volunteered.

Discussion pursued about Zoom attendance being allowed at each meeting hence forth and the committee must vote to have this available. Also, with having Zoom, roll call must be done when voting on action items.

M Paddock adjusted the agenda: The agenda should have:

1. Adjustments/ additions to the agenda
2. Public Comments
3. Under minutes which is an action item, should say review and approve
4. Follow up on receiving monies.
5. Sign Up sheet needed for each meeting to make sure we had the correct names of the public.

M Spencer added that she would report on what the select board said about receiving monies at the 11/30/21 select board meeting.

G Tomasulo moved that Zoom would be available for all meeting going forward. A Just seconded. Motion passed 7-0.

S Weisman had previously emailed out a draft of minutes from the 11/3/21 meeting and had asked for comments/ corrections. She then handed a second draft at the meeting minutes with corrections that she had received. A lengthy discussion on procedures/ sending out minutes/ review / ensued.

Procedure for sending out minutes:

1. A draft of minutes will be sent out to all members of the committee including T Baines no later than one week after the meeting.
2. Any comments/ corrections will be sent to all members of the committee
3. Revised draft of minutes will be sent out to the committee within 24 hours before the next meeting.

4. Approved minutes will be posted on the town web site

G Tomasulo made the motion - this will be the procedure. S Weisman seconded. Motion passed 7-0.

M Paddock told the committee what corrections she had sent to S Weisman. No other corrections or comments were made.

M Paddock moved to accept the minutes as amended. G Tomasulo seconded. Minutes approved as amended 7-0.

S Weisman handed out and presented a draft of a survey that A Just, M Paddock and S Weisman worked on. The sub committee met 2 times via Zoom.

S Weisman asked how the committee wanted to communicate to the town on what was going on with committee... should it be 1 X a month? Ideas presented: Newsletters/ website/ town meeting and the towns newsletter that goes out with taxes and a book with ongoing information located at the library and the town office were suggested.

M Spencer asked the question .....about if the town was building a new library not a community center. Mission statement provided by the select board is for both a community center and library A lengthy discussion was had on what the committee was doing. The discussion on the survey and the building was tabled and will be addressed at the next meeting providing members of the committee time to go over the survey.

Beverly St Clair asked if anyone had what was written up from the town meeting.

Elizabeth Lunt (public comment via Zoom) spoke about communicating to the summer/ part time residents of the communities.

S Weisman presented fundraising issues and ideas.

1. Need to start raising monies.
2. Need to have an account with the town for monies
3. Need to address 501 3C status/ apply to the State of Maine/ need an attorney for the process.
4. Should we have a membership base nonprofit or not.
5. A name change for the committee?

M Spencer reported that the select board reported in their meeting on 11/30/21 that monies donated to the community center/ library building would have a separate line on the town accounting system reporting funds donated. There are still questions of what happens to the monies if no building is ever built and it was suggested that John Spear attend a meeting to provide answers.

S Weisman presented to the committee that the committee invite Liz Jenkins, AIO Director to a meeting so she could tell how she did her capital campaign to build a new building and answer questions. Time frame: March 2022 depending on her schedule.

A Just made the motion to ask L Jenkins to attend a committee meeting. S Weisman seconded. The motion passed 7-0.

G Tomasulo suggested we have on the agenda old and new business.

Questioned asked after meeting adjourned by M Spencer to G Tomasulo about who would own the program G Tomasulo needs to create a building and where it would be stored.

Next meeting will be held on Wednesday, January 5, 2022.

Topics for discussion and follow up:

1. Survey
2. Communication to the town
3. Invite John Spear

The meeting was adjourned at 7:42 pm.

Respectfully submitted.

Moira Paddock

ST Library / Community Center Facility Committee