

## **South Thomaston Library/Community Center Facility Committee**

Minutes: 3<sup>rd</sup> meeting held on January 5, 2022 via Zoom

The Select board implemented effective 1/10/22 all meeting of town boards, committees and commissions shall be conducted exclusively by Zoom.

Present: Sandy Weisman, Gabe Tomasulo, Anne Just, Moira Paddock, Candace Smith  
Maureen Spencer and Pennie Alley (ex-officio, non-voting) – via Zoom  
Marcia Turner – absent (computer issues)

Public: Lynn Tootill in library with Pennie Alley

The meeting was called to order at 6:04 pm by G. Tomasulo and S. Weisman (co-chairs).

There were no adjustments to the agenda.

Review and approval of minutes:

M Paddock asked the chairs that they needed to ask for a volunteer to take minutes since this is a rotating job. No one said yes and M Paddock volunteered and said that after this time she would not have to do minutes for a year. G. Tomasulo said that he would add asking for a volunteer to the next agenda.

C. smith made the motion to approve the minutes as amended. A. Just seconded. Motion passed 6-0 (Roll call was done due to conducting meeting via Zoom.)

Old Business:

Discuss committee name: no discussion. Pennie Alley had sent via email the verbiage of “Article 10. To see if the Town will direct the Selectboard, at the recommendation of the Gilford Butler Futures Committee, to create a Library and Community Center Facility Committee to plan and fundraise for the construction of a new building, consisting of approximately 4,500 square feet, to house a Town owned Library and community center, notwithstanding the Futures Committee’s recommendation, this article shall not be construed as preventing the Facility Committee from reevaluating possible renovation of the existing building if the Committee finds renovation advisable due to changing circumstances.”

Review fundraising process – donation card: M. Paddock asked what donation card. An example of the donation card was sent to only 5 members of the committee. M. Paddock and M. Turner were not copied. M. Paddock asked again that emails sent out be sent to all members of the committee. A copy of the donation card once the wording has been approved and finalized will be copied on the next available minute notes.

Review Survey: A new format of the survey was sent out on 1/5/22 in the afternoon. M. Paddock reminded that in previous minutes the committee had requested items to be sent

out 24 hours before the meeting. Due to the meeting being conducted via Zoom, the survey could not be given out at the meeting. There was a lengthy discussion on the survey. Everyone liked the new format. Some wordsmithing was requested/font changes and relook at the list of activities/ services and adding playground and skate park.

Discussion went to how to get the survey distributed to the residents of South Thomaston.

- M. Spencer suggested using Monkey Survey (an online survey software)
- S. Weisman suggested asking for feedback from students in the local schools
- Asking T. Baines to send out the survey via her email list she sends out town information
- Having paper surveys available at the town office/ library/ and other places in town.
- Mailing out surveys would be costly.

G. Tomasulo suggested we get the survey finalized at the next meeting. M. Paddock suggested that the survey is 95% complete and if the members who re did the format could finish it/ revise it in the next couple of weeks, it would be prudent to have another meeting so the survey could go out.

S. Weisman made a Motion, seconded by C. Smith to have a meeting on 1/19/22 at 6:00 pm via Zoom.

Motion passed 6-0.

S. Weisman has invited Liz Jenkins (AIO) to speak at the March meeting and she has agreed to attend. S Weisman also mentioned if anyone was interested in taking a field trip and seeing the operations/ set up that she would ask if that could be set up. Several members said yes, and S. Weisman will send out an email with a tentative date and time.

501c3 status: Need to meet with the town attorney and select board and committee in a joint meeting. Tentative time suggested is conflicting with budget committee meetings with select board. More information forth coming.

Communications: S. Weisman spoke about sending out an update monthly and C. Smith and G. Tomasulo volunteered to help her.

New Business:

Meetings:

- 1/19/22 meeting to finalize survey
- 2/2/22 meeting to work on road map and communications
- 3/2/22 meeting with Liz Jenkins in attendance
- April meeting to be determined. Survey results? Information for town meeting in June?

Next meeting will be held on Wednesday, January 19, 2022 via Zoom

Topics for discussion and follow up

1. Survey- finalize
2. Communication to the town

The meeting was adjourned at 7:21 pm.

Respectfully submitted.

Moira Paddock

ST Library/ Community Center Facility Committee