



Town of South Thomaston, Maine
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Selectboard:
John Spear
Jeff Northgraves
Sue Snow

Selectboard Minutes
Date: July 12, 2022, 6:00 PM at the Municipal Building
Items Are Often Taken Out of Order to Accommodate Schedules

Rev 0

Note: A listing as present does not denote attendance for the entire meeting.

Selectboard Present: Jeff Northgraves, John Spear, Sue Snow

Others Present: Terri-Lynn Baines, Pennie Alley, Ronnie Russell, Deputy Fire Chief David Elwell, Fire Chief Bryan Calderwood, Sondra Wallace, Maureen Spencer

I. Call to Order

Spear opened the meeting at 6:00 pm.

II. Election of Board Chair

Baines asked if there were any nominations.

Northgraves nominated Spear. Snow seconded the nomination.

Vote 2-0. Spear abstained.

III. Adjustments to Agenda

Oil Bid Update

Paving Budget

Mahler's e-mail

Catering Permit Rollie's Bar and Grill

Tennis/Basketball Court Update

Agreement with DOT

IV. Public Comment for Items not on the Agenda

There were no comments.

V. Review and Approval of Prior Meeting Minutes (June 21, 2022)

Northgraves moved and Spear seconded a motion to approve the minutes of June 21st.

Motion passed 2-0.

VI. Old Business

a. Discussion on Amending the Meeting Policy

Spear reviewed comments submitted from a committee member who had questions and comments on the meeting policy.

Northgraves moved and Snow seconded a motion to approve the new policy with Spear's recommended amendment.

Motion passed 3-0.

b. Consider Approving Acceptable Use Agreement

Northgraves read the statement Gus recommended adding. Gus Natale owns the company the Town uses for computer/IT issues.

Northgraves moved and Snow seconded a motion to approve the policy as amended.

Motion passed 3-0.

c. Update on Tax Acquired Property Bid

Spear gave a brief history and update on the property. Bids are due at the Town Office on August 11, 2022, by 4:00 pm.

VII. New Business

a. Consider Catering Application – On the Rocks Bartending Services for August 20, 2022

Northgraves moved and Snow seconded a motion to approve the application.

Motion passed 3-0.

b. Consider Catering Application- Rollie's Bar and Grill July 14, 2022

Northgraves moved and Snow seconded a movement to approve the application from Rollie's Bar and Grill for July 14, 2022.

Motion passed 3-0.

c. Appointments

Town Administrator, Town Clerk, Tax Collector, Treasurer, Freedom of Access Act Administrator, General Assistance Administrator – Terri-Lynn Baines

Northgraves moved and Snow seconded a motion to appoint Baines as Town Administrator, Town Clerk, Tax Collector, Treasurer, Freedom of Access Act Administrator, and General Assistance Administrator for a term to end the first Selectboard meeting after the Annual Town meeting in 2023.

Motion passed 3-0.

Addressing Officer/ E-911 Coordinator -Arthur Grierson

Northgraves moved and Snow seconded a motion to appoint Arthur Grierson as Addressing Officer/ E-911 Coordinator for a term to end the first Selectboard meeting after the Annual Town Meeting in 2023.

Motion passed 3-0.

Ambulance Director – Amy Drinkwater

Northgraves moved and Snow seconded a motion to appoint Amy Drinkwater as Ambulance Director for a term to end the first Selectboard meeting after the Annual Town Meeting in 2023.

Motion passed 3-0.

Animal Control Officer – Troy Peasley

Northgraves moved and Snow seconded a motion to appoint Troy Peasley as Animal Control Officer for a term to end the first Selectboard meeting after the Annual Town Meeting in 2023.

Motion passed 3-0.

Cemetery Overseer – Penelope Alley

Northgraves moved and Snow seconded a motion to appoint Penelope Alley as Cemetery Overseer for a term to end the first Selectboard meeting after the Annual Town Meeting in 2023.

Motion passed 3-0.

CEO/LPI – Daniel Dates

Northgraves moved and Snow seconded a motion to appoint Daniel Dates as CEO/LPI for a term to end the first Selectboard meeting after the Annual Town Meeting in 2023.

Motion passed 3-0.

EMA Director – Betty Thomas

Northgraves moved and Snow seconded a motion to appoint Betty Thomas as

EMA Director for a term to end the first Selectboard meeting after the Annual Town Meeting in 2023.

Motion passed 3-0.

Library Director – Penelope Alley

Northgraves moved and Snow seconded a motion to appoint Penelope Alley as Library Director for a term to end the first Selectboard meeting after the Annual Town Meeting in 2023.

Motion passed 3-0.

Spear moved and Northgraves seconded a motion to amend Alley's title to Library and Community Center Director.

Motion passed 3-0.

Registrar of Voters – Philip Verrill

Northgraves moved and Snow seconded a motion to appoint Philip Verrill as Registrar of Voters for a term to end the first Selectboard meeting after the Annual Town Meeting in 2023.

Motion passed 3-0.

Interim Road Commissioner – John Spear

Northgraves moved and Snow seconded a motion to appoint Spear as the Interim Road Commissioner for a term to the first Selectboard meeting after the Town Meeting in 2023.

Motion passed 2-0.

Interim Demo Debris Facility Operator – Philip Verrill

Northgraves moved and Snow seconded a motion to appoint Philip Verrill as Interim Demo Debris Facility Operator for a term to end the first Selectboard meeting after the Annual Town Meeting in 2023.

Motion passed 3-0.

Planning Board – Erv Curtis, Gabe Tomasulo

Northgraves moved and Snow seconded a motion to appoint Erv Curtis and Gabe Tomasulo as Members of the Planning Board for a term to end the first Selectboard meeting after the Annual Town Meeting in 2025.

Motion passed 3-0.

Appeals Board – Richard Rackliff, Rolf Winters

Northgraves moved and Snow seconded a motion to appoint Richard Rackliff and Rolf Winters as Members of the Appeals Board for a term to end the first Selectboard meeting after the Annual Town Meeting in 2025.

Motion passed 3-0.

Budget Committee- Linda Maltais, Camille Minikis

Northgraves moved and Snow seconded a motion to appoint Linda Maltais and Camille Minikis as Members of the Budget Committee for a term to end the first Selectboard meeting after the Annual Town Meeting in 2025.

Motion passed 3-0.

Conservation Commission – Catherine Bendheim, Linda Garat

Catherine's last name has been changed to Lerme

Northgraves moved and Snow seconded a motion to appoint Catherine Lerme and Linda Garat to the Conservation Commission for a term to the first Selectboard Meeting after the Annual Town Meeting in 2025.

Motion passed 3-0.

Election Clerks -Sandra Manahan, Penelope Alley, Michelle Ames, Heather Baines, Phil Verrill, Crystal Burch, Tom Gray, Beverly St. Clair, Claudia Scalzi

Northgraves moved and Snow seconded a motion to appoint -Sandra Manahan, Penelope Alley, Michelle Ames, Heather Baines, Phil Verrill, Crystal Burch, Tom Gray, Beverly St. Clair, and Claudia Scalzi as Election Clerks to a term to the first Selectboard meeting after the Annual Town Meeting in 2023.

Motion passed 3-0.

There was a discussion regarding putting vacancies on the website and listserv. There are also vacancies for a Health officer and an Assistant EMA Director.

Northgraves requested the appointment of the Solid Waste Representative be put off until the next meeting.

Georges River Shellfish Management Board

Northgraves moved and Spear seconded a motion to nominated Sue Snow to the Georges River Shellfish Management Board for a term to end the first Selectboard meeting after the Annual Town Meeting in 2025.

Motion passed 2-0.

d. Consider Approval of Amended Historical Society Lease

Spear asked for and received clarification on the responsibilities of the mechanical system maintenance and outside maintenance of the building and grounds.

Northgraves moved and Snow seconded a motion to execute, in accordance to the Town Meeting vote, the amended Historical Society Lease.

Motion passed 2-0. Spear abstained.

e. Discussion Regarding Fire Truck Purchase

Calderwood updated the Selectboard on the rising price of fire trucks. The prices are looking at increasing approximately \$60,000 to \$70,000. Chief Calderwood recommends ordering the two fire trucks now.

Chief Calderwood has sent information to the Board about Sourcewell, a company that will enable the Town to get the best bid. There is a fee, but E-One (Greenwood) will pay the fee, even if they do not get the bid. E-One also has a leasing program. The Fire Truck Committee has specs for the tank truck 99.9% done. Sourcewell would send the specs to the top companies. By ordering two trucks, the Town would get a discount. Lease/purchase of the trucks would also receive a discount.

At the Annual Town Meeting the Town gave approval for the Selectboard to order the truck. Chief Calderwood is looking for approval to select a company to build the fire trucks and is asking for permission to use Sourcewell. There was discussion on using Sourcewell or single sourcing and dealing directly with E-One.

There was a brief discussion on how the amount approved at Town Meeting would be divided between the trucks. The utility truck would cost \$250,000 and the tanker truck would cost \$600,000. Delivery dates were discussed. The bigger truck could take up to 530 days. There was a discussion on E-One being able to build both trucks and the benefits of staying with the same company the Town has been dealing with for several years.

Northgraves moved and Snow seconded a motion to authorize Chief Calderwood to order

two trucks not to exceed \$850,000 in accordance with Town meeting vote, either to sole source through E-One or to use Sourcewell.

Motion passed 3-0.

The Select board and Fire Chief discussed prepaying discounts and leasing/purchasing agreements.

f. Consider Creation of Library and Community Center Auxiliary Nonprofit Corporation

There was a brief discussion on which steps need to happen first. Spear will talk to the town attorney, Kristin Collins, and discuss the steps with her.

Northgraves moved and Snow seconded a motion to authorize Spear to talk to Collins about moving ahead or waiting to incorporate. If Collins is ready to go ahead Spear can authorize her to do so.

Motion passed 3-0.

g. Sign Ordinance Regulating the Storage of Solid Waste and Junk

Northgraves moved and Snow seconded a motion to authorize the Ordinance.

Motion passed 3-0.

h. Discussion Regarding Results of Advisory Article 10

Northgraves moved and Snow seconded a motion to table until next meeting.

Motion passed 3-0.

i. Accept Penelope Alley's Resignation from the Library and Community Center Committee

Alley will be willing to participate in an advisory position during the design of a new building if a new building is built.

Northgraves moved and Snow seconded a motion to accept Alley's resignation.

Motion passed 3-0.

j. Discussion of Possible Creation of Recreation Committee

It was discussed that we didn't need another committee, just volunteers willing to help.

There was a discussion on being a Town Committee vs. a working group.

Northgraves moved and Snow seconded a motion to table until the next meeting.

Motion passed 3-0.

k. Execute Engagement Letter with Maine Municipal Audit Services, PA – Mindy Cyr

Northgraves moved and Snow seconded a motion to execute the agreement.

Motion passed 3-0.

l. Discussion on Second Tranche of ARPA Funds

Chief Calderwood ordered a repeater out of his last year's budget. The Selectboard discussed on having the auditor take it out of ARPA funds.

Northgraves moved and Snow seconded a motion to table to next meeting.

Motion passed 3-0.

m. Consider Beverly St. Clair's Request to Move her Donation to the Tennis/Basketball Courts to the Skateboard Park

Northgraves moved and Snow seconded a motion to allow the money to be moved from the tennis court donation fund to the skateboard park donation fund.

Motion passed 3-0.

n. Vote for Representative to Serve on the MMA's Legislative Policy Committee

Northgraves moved and Snow seconded a motion to vote as a board to support Jay Feyler and Richard Erb.

Motion passed 3-0.

o. Accept Donation to the Library/Community Center Facility

Northgraves moved and Snow seconded a motion to accept Andrew Stancioff's \$850 donation.

Motion passed 3-0.

p. PEO donation to the Library

Northgraves moved and Snow seconded a motion to accept a \$100 donation from PEO.

Motion passed 3-0.

q. Accept Donation to the Skateboard Park

Northgraves moved and Snow seconded a motion to accept a \$50 donation from Donna Fifield.

Motion passed 3-0.

r. Discussion Concerning LD 290 An Act to Stabilize Property Taxes for Individuals 65 Years of Age and Older

There was a discussion on LD 290. As soon as information is available Baines will get the information on the website and send out on the listserv.

s. Discussion on Account Balances to Carry Forward

Donation Accounts

Island Road Project

Tennis Court Donations

Library Relocation Balance

Northgraves moved and Snow seconded a motion to carry the library relocation balance forward.

Motion passed 3-0.

t. Monthly Reports

u. Oil Bid

Andy Hart, Knox County Administrator, is currently in a discussion with Maritime Energy for a lock-in price for heating fuel for the upcoming heating season. The Town is not locked into the program until/unless they accept the lock-in price.

v. Tennis Court update

Boring report is back, and the news was good. In the near future the Selectboard will have to make a decision on repairs.

w. Propose agreement from DOT

This agreement will T-up the intersection at the end of Waterman Beach and Route 73.

DOT will do all sign work, excavation, removing old pavement and the Town would be responsible for paving, loaming, and seeding.

Northgraves moved and Snow seconded a motion to authorize the Chair to sign the agreement.

Motion passed 3-0.

x. Island Road/Paving

Hagar was going to pave the rest of Island Road after the Island Road Project was complete. Asphalt has increased 33%. This increase leaves a shortfall for direct paving of about \$38,000 plus \$38,000 to pave the rest of Island Road.

There was a discussion on waiting to see what the price of asphalt does. It will cost \$2,200 to pave over each culvert. The Selectboard discussed paving sections of Island Road, paving the whole of Island Road, and perhaps using money from other planned paving projects.

The Interim Road Commissioner recommends paving the little piece at Waterman Beach and 73, fill in culverts beyond bridge (3), do some patching, and pave Rt 73 to the Island Road Project, and also between projects. There was a discussion on waiting until fall for the other projects and monitor the price.

y. Executive Session – Personnel Matter- Request of Ambulance Director Drinkwater

Northgraves moved and Snow second a motion to enter executive session pursuant to 1 M.R.S.A. § 405(6)(A) a Personnel Matter.

The Board entered executive session at 8:36 pm.

The Board exited executive session at 8:54.

VIII. Correspondence

Mahler Correspondence

Collins has drafted a letter to send to Travis Wilson.

IX. Warrants Review and Approval

The Board reviewed and approved the warrants.

X. Review Items for Next Agenda

Co-operative Solid Waste Committee Board Member

ARPA funds

Advisory Article 10

Discussion of creating a recreation committee

XI. Schedule Future Meetings

Workshop scheduled for July 14th.

July 25th at Library Community Center

Tax Commitment/Selectboard Meeting August 9th.

Selectboard Meeting August 23rd

XII. Adjourn

Northgraves moved and Snow seconded a motion to adjourn at 8:56

Motion passed 3-0.

Join Zoom Meeting

<https://us02web.zoom.us/j/89224437724?pwd=x32mf8GrwL2pr5bQgGm4x0ZTlrvlsx.1>

Meeting ID: 892 2443 7724

Passcode: 299067