



Town of South Thomaston, Maine
125 Spruce Head Road
P.O. Box 147
South Thomaston, ME 04858-0147

Tel: 207-596-6584
Fax: 207-596-7529
E-mail: terri@souththomaston.me

Selectboard:
John Spear
Jeff Northgraves
Sue Snow

Selectboard Minutes
Date: November 29, 2022, 6:00 PM at the Municipal Building
Items Are Often Taken Out of Order to Accommodate Schedules

Rev 0

Note: A listing as present does not denote attendance for the entire meeting.

Selectboard Present: John Spear, Sue Snow, Jeff Northgraves

Others Present: Terri-Lynn Baines, Walter Reitz, Pennie Alley, Sandy Weisman, Maureen Spencer, Sondra Wallace

Via zoom: David Elwell, Steve Motta, Cindy Motta, Ambulance Director Amy Drinkwater, Amy Lunt

I. Call to Order

Spear called the meeting to order at 6:00 pm.

II. Adjustments to Agenda

There were no adjustments to the agenda.

III. Public Comment for Items not on the Agenda

There were no public comments.

IV. Review and Approval of Prior Meeting Minutes (November 15th & November 22nd)

Northgraves moved and Snow seconded a motion to approve the minutes of the Selectboard meeting of November 15th and the workshop on November 22nd.

Motion passed 3-0.

V. Old Business

a. Process of Nominations to the South Thomaston Library and Community Center Auxiliary Board of Directors

The Selectboard discussed at the previous meeting that one Selectboard member would join the nominating committee.

The Selectboard discussed the Expectations of the South Thomaston Library/Community Center Auxiliary Board of Directors with Sandy Weisman. The first discussion was on #3 of the draft of Expectations for the South Thomaston Library/Community Center Auxiliary Board of Directors. Financial Contribution- known as a capacity gift- always and annually, and that the Selectperson appointed to the Board should be exempt. Also discussed was what a Capacity Gift was and the Selectperson should be exempt on principal, as he/she is being compelled to be on the nominating committee.

Fundraising was also discussed. This would also include applying for grants. Nonprofits are eligible for grants that municipalities are not, and it is intended that fund raising will include grants. Writing grants can be added as a bullet point under fundraising.

There was a discussion on the nomination process. People with different functions are needed for the committee.

Northgraves moved and Spear seconded a motion for Snow to be the selectboard member on the nominating committee.

Motion passed 3-0.

b. Update Regarding the Tennis/Basketball Courts

Spear provided a draft letter requesting a Service Agreement Modification. The requested modifications would accomplish the following:

Repave the basketball court with asphalt.

Paint new playing lines on the basketball court.

Construct the new 8 vehicle parking area with two ADA spaces.

Construct the two ADA compliant paths from the new parking area to the gates in the fences that currently surround the courts.

Spear will continue to work with Doug Beck on this proposal.

c. Discussion on Second Tranche of ARPA Funds

Ambulance Director Drinkwater explained her ARPA fund request. She would like to use ARPA funds to purchase 20 PPE/Safety Jackets for the Fire Department and EMS. The total cost for the jackets is \$4010.

Northgraves moved and Snow seconded a motion to add this to our ARPA Fund expenditures. The total cost is \$4010.

Motion passed 3-0.

There was a question if the previously discussed generator estimate included a tank. Alley said the estimate did not include a tank, but the rental is \$130 a year for two bottles. The supplier would install the tanks, probably for a small price. The generator could be used in the new building if/when it came to pass.

Northgraves moved and Snow seconded a motion to authorize the expenditure of ARPA funds of up to \$12,500 for a generator for the Butler Building.

Motion passed 3-0.

In the spring the three-town Solid Waste Co-op is going to offer a Hazardous Waste Recovery Program. Each town will chip in money towards the program so residents of the towns can drop off hazardous materials. Northgraves requested \$5,000 for the town's participation in the program.

Walter Reitz asked the Selectboard to re-evaluate and reconsider joining the Midcoast Internet Development Corporation.

Northgraves moved and Snow seconded a motion to ask the Technology Committee to review the Town's potential options.

Motion passed 3-0.

Reitz also asked if money could be used to help with the recruitment for the Fire Department. The Selectboard briefly discussed talking with the Fire Chief during budget season.

d. Consideration of Language Regarding Amendments to the Personnel Policy

The Selectboard reviewed the proposed amendments.

The amendments will be reviewed by Baines and Verrill in the Town Office to see if the wording is interpreted the same by both.

Northgraves moved and Snow seconded a motion to table the consideration of language regarding amendments to the Personnel Policy to the next meeting.

Motion passed 3-0.

VI. New Business

a. Discussion on Budget Guidelines to Department Heads

The Selectboard briefly reviewed last year's Guidelines to Department Heads and discussed the Department Head's process for requesting budget amounts.

The Selectboard will encourage the department heads to propose a supplemental budget if they have extra items they would like to have considered for approval.

The Selectboard also reviewed the budget meetings timeline.

Northgraves moved and Snow seconded a motion to table the Budget Guidelines to Department Heads until the December 13th meeting.

b. Consider an Appointment to the Budget Committee

Northgraves moved and Snow seconded a motion to appoint Pennie Alley to the Budget Committee, policy notwithstanding, unless State law prohibits it, for a term ending 2023.

Motion passed 3-0.

c. Accept Resignation of CEO/LPI Dan Dates

Northgraves moved and Snow seconded a motion to accept the resignation of Dan Dates as CEO/LPI.

Motion passed 3-0.

Terry Brackett has been appointed as LPI.

Terri Baines has been appointed Assistant CEO.

d. Monthly Report

The Selectboard reviewed the report on respiratory disease season from the Health Officer Cliff Dacso. Baines will send it out to the town email list.

e. Anticipated Executive Session -Personnel Matter

Northgraves moved and Snow seconded a motion to enter Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) a Personnel Matter.

The Selectboard entered Executive Session at 7:38
The Selectboard exited at Executive Session at 7:54

Northgraves moved and Snow seconded a motion to authorize each full time employee up to 4 sick APRA time off days if they catch covid. This is a one time four days.

Motion passed 3-0.

Northgraves moved and Snow seconded a motion to authorize the Town Administrator to pay Hannah Moholland a stipend for her health insurance buyout in accordance with our policy.

Motion passed 3-0.

VII. Correspondence

There was a discussion on Life Flight's request for a donation. The Town has a policy of not donating to nonprofit organizations.

The Selectboard discussed it briefly with Ambulance Director Drinkwater.

There was a brief discussion on the Trekers donation request. Baines will contact them and let them know the town has a policy of not donating to nonprofit organizations.

VIII. Warrants Review and Approval

The Selectboard approved the warrants.

IX. Review Items for Next Agenda

X. Schedule Future Meetings

Meetings are scheduled for December 13, 2022, January 10, 2023 and January 24, 2023.

XI. Adjourn

Northgraves moved and Snow seconded a motion to adjourn at 7:56 pm.

Motion passed 3-0.

Join Zoom Meeting

<https://us02web.zoom.us/j/82483561089?pwd=ZURtNHljMHVHZHgybWFSbEZtK2M1UT09>

Meeting ID: 824 8356 1089

Passcode: 923455

Selectboard Approved December 13, 2022