



Town of South Thomaston, Maine
125 Spruce Head Road
P.O. Box 147
South Thomaston, ME 04858-0147

Tel: 207-596-6584
Fax: 207-596-7529
E-mail: terri@souththomaston.me

Selectboard:
John Spear
Jeff Northgraves
Sue Snow

Selectboard Meeting Minutes
Date: December 13, 2022, 6:00 PM at the Municipal Building
Items Are Often Taken Out of Order to Accommodate Schedules

Rev 0

Note: A listing as present does not denote attendance for the entire meeting.

Selectboard Present: John Spear, Jeff Northgraves, Sue Snow

Others Present: Terri-Lynn Baines, Pennie Alley, Fire Chief Bryan Calderwood, Deputy Fire Chief David Elwell, Ambulance Captain Ryan Colson, Cameron Freeman, Tammy Calderwood, Ralph Demmons, Clifford Dacso, Sondra Wallace, Walter Reitz

I. Call to Order

Spear called the meeting to order at 6:00.

II. Chief Calderwood- Request to Address the SelectBoard

Chief Calderwood submitted a letter of resignation from Connor Calderwood, resigning from the Fire Department effective December 13, 2022 and a letter from Alexis Davis's resigning from the Fire Department and Ambulance Department effective December 31, 2022. Chief Calderwood read a letter to the Selectboard retiring from the South Thomaston Fire Department as of December 13, 2022.

The Selectboard thanked Chief Calderwood for his years of service.

Northgraves moved and Snow seconded a motion to reluctantly accept the Chief's retirement.

Motion passed 3-0.

Spear moved and Northgraves seconded a motion to gift the light bar that is on Calderwood's truck as a token of recognition of his service.

Motion passed 3-0.

Northgraves moved and Snow seconded a motion to accept Alexis Davis's resignation from the Fire Department and Ambulance Service effective December 31, 2022.

Motion passed 3-0.

Northgraves moved and Snow seconded a motion to accept Connor Calderwood's resignation from the Fire Department, effective immediately.

Motion passed 3-0.

III. Adjustments to Agenda

Consider Accepting the Fire Department's recommendation to hire Cliff Dacso as a fire fighter.
Consider Accepting a donation from Daniel and Linda Palmer in the amount of \$100 to the Fire Department.

Consider Accepting a grant from the Tabitha King Foundation in the amount of \$30,000 for a self-loading stretcher.

Executive Session

Consider accepting the resignations of Alexis Davis and Connor Calderwood.

IV. Public Comment for Items not on the Agenda

There was no public comment.

V. Review and Approval of Prior Meeting Minutes (November 29th and December 6th)

Northgraves moved and Snow seconded a motion to accept the minutes of November 29th and December 6th.

Motion passed 3-0.

VI. Old Business

a. Consideration of Language Regarding Amendments to the Personnel Policy

Northgraves moved and Snow seconded a motion to accept the edits to the Personnel Policy, Articles 7 and 12.

Motion passed 3-0.

b. Discussion on Budget Guidelines to Department Heads

Northgraves drafted a paragraph to add to the Budget Guidelines that could be used for items not in the regular budgets, other anticipated costs that they are aware of that they think should be considered.

The COLA was also discussed. Based on last year's CPI this year's COLA would be 8.7% .

At a previous meeting Walter Reitz had suggested using a projection of what the cola is anticipated to be over the upcoming year. It's a guess rather than an increase based on a real number. The Cola approved will be an across the Board cola, but a department head could come in and talk about changes in the job that could be reason for an increase or decrease.

Northgraves moved and Snow seconded a motion to have Baines make the changes to the boilerplate, the paragraph drafted and 8.7% Cola.

Motion passed 3-0.

c. Discussion on Budget Meeting Timeline

There was a discussion involving the dates on last years' time line and possible dates for this years' timeline. Baines will set up a proposed timeline. The week of April 10th is proposed as a possible time for meeting with the Budget Committee. Baines will reach out to the Budget Committee with this date.

d. Discussion on Second Tranche of ARPA Funds

Baines added the streetlight at Gilford Butler to the amount earmarked for ARPA Funds. The amount earmarked is \$1000.

VI. New Business

a. Consider Accepting a Grant from the Tabitha King Foundation for the Ambulance

Director Drinkwater explained Captain Ryan Colson had applied for a grant through the Stephen and Tabitha King foundation for a self-loading stretcher. Ryan Colson described the self-loading stretcher and explained it is mounted in the ambulance and it could prevent injury to EMT as the stretcher does not need to be lifted into the ambulance.

Northgraves moved and Snow seconded a motion to accept the \$30,000 grant from the Tabitha King Foundation.

Motion passed 3-0.

b. Consider the Fire Department's Recommendation to Hire Cliff Dacso as a Fire Fighter

Deputy Fire Chief introduced Cliff to the Selectboard. Dacso attended a fire training and filled out an application.

Snow moved and Northgraves seconded a motion to accept Deputy Elwell's recommendation to hire Dacso to the Fire Department.

Motion passed 3-0.

c. Consider Assessing Agent RFPs

The Selectboard received two proposals, One from KTM Assessing Co., Kevin McCormick and one from RJD Appraisal, Rob Duplesia. RJD Appraisal is the company the Town currently uses. Kevin McCormick was one of the two assessor's agents that did the work in Town for RJD. McCormick has opened his own assessing company. The Selectboard discussed the pros and cons of both proposals.

Northgraves moved and Snow seconded a motion to go with KTM Assessing, Co.

Motion passed 3-0.

d. Appointments CEO- Assistant CEO

Northgraves moved and Snow seconded a motion to change Baines from Assistant CEO to Interim CEO and appoint Terry Brackett as Assistant CEO.

Motion passed 3-0.

e. Accept a Donation to the Library from McLoon's Lobster Shack

Northgraves moved and Snow seconded a motion to accept the \$2,500 donation with pleasure.

Motion passed 3-0.

f. Accept a Donation to the Fire Department from Linda and Daniel Palmer

Northgraves moved and Snow seconded a motion to accept the \$100 donation from Linda and Daniel Palmer.

Motion passed 3-0.

g. Monthly Reports

The Selectboard reviewed the Fire Department report.

h. Anticipated Executive Session -Personnel Matter

Northgraves moved and Snow seconded a motion to enter Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) a Personnel Matter.

The Selectboard entered executive session at 6:57 pm.

The Selectboard exited executive session at 7:33 pm.

Northgraves moved and Snow seconded a motion to appoint David Elwell as Interim Fire Chief, keeping his compensation the same as it has been.

Motion passed 3-0.

VII. Correspondence

Spirit of America correspondence will be reviewed at the January 10, 2023 meeting.

VIII. Warrants Review and Approval

The Selectboard reviewed and approved the warrants.

IX. Review Items for Next Agenda

X. Schedule Future Meetings

Meetings scheduled for January 10th and 24th.

February 14th and 28th

XI. Adjourn

Northgraves moved and Snow seconded a motion to adjourn at 7:35.

Motion passed 3-0.

Join Zoom Meeting

<https://us02web.zoom.us/j/86016451947?pwd=YzFPUHZIMVVUcStodk9KL3FmQXlwZz09>

Meeting ID: 860 1645 1947

Passcode: 113326

Selectboard approved January 10, 2023