



Town of South Thomaston, Maine
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Selectboard:
John Spear
Jeff Northgraves
Sue Snow

Selectboard Meeting Minutes
Date: December 21, 2022, 4:00 PM at the Municipal Building
Items Are Often Taken Out of Order to Accommodate Schedules
Place Note Time Change

Rev 0

Note: A listing as present does not denote attendance for the entire meeting.

Selectboard Present: John Spear, Jeff Northgraves, Sue Snow

Others Present: Terri-Lynn Baines, Interim Fire Chief Elwell, Ambulance Director Drinkwater, Kaytlyn Maynard, Kevin McCormick

I. Call to Order

Spear called the meeting to order at 4:00 pm.

II. Adjustments to Agenda

New Hire.

Discuss a legal matter with Town Attorney.

III. Public Comment for Items not on the Agenda

There was no public comment.

IV. New Business

a. Ambulance Service New Hire-Director Drinkwater

Kaytlyn Maynard joined the meeting via zoom. Drinkwater is recommending the Selectboard hire her as a driver for South Thomaston. She is currently taking an EMT class and also drives an ambulance for Thomaston. Maynard lives 5 to 8 minutes away from the station. She enjoys working in health care and has worked with adults with disabilities. Maynard is interested in health care and was encouraged to look into joining the ambulance service. She decided to take the jump when there was an offering of free classes.

Northgraves moved and Snow seconded a motion to accept Drinkwater's recommendation to hire Kaytlyn Maynard, starting as a driver.

Motion passed 3-0.

b. Discussion with Kevin McCormick- KTM Assessing, Co

The Selectboard discussed the job expectations with McCormick. Also discussed was dedicating one day a month in the town office and what work could be done remotely. The Selectboard also requested McCormick keep in touch with the town office concerning emails and appointments.

The Selectboard requested when McCormick provides papers to the Selectboard that are to be filed with the State, he be prepared to discuss the forms with the Selectboard,

what they mean for the Town and to offer his recommendation of how the Selectboard should plan for the future as a result of the State forms.

The Selectboard and McCormick discussed having materials for items on agendas to the Selectboard in advance of the meeting so the Selectboard can review them for the meeting. They also discussed McCormick zooming in to a meeting if he was available.

The rate of pay will be on a per hour basis instead of per day as in the past. This will allow for more flexibility. Mileage and travel are built into the pay per hour rate.

The Selectboard expressed concern with having a one person assessing company. If something should happen to McCormick and he is unable to do his work, does he have a plan? McCormick stated most towns have a single assessor, and he does have a plan in place. A close friend who is a certified assessor can step in if need be.

McCormick and the Selectboard discussed the length of the contract and how many hours/days. The hours worked in a year will not exceed 320 unless permission to do so is granted from the Selectboard.

Northgraves moved and Snow seconded a motion to authorize Baines to sign a contract for assessing for two years with a three year extension. If everyone agrees 90 days prior to the end of expiration, the contract can be extend for three years at a rate to be negotiated.

Motion passed 3-0.

c. Anticipated Executive Session Pursuant to 1 M.R.S.A. § 405(6)(A) a Personnel Matter

Northgraves moved and Snow seconded a motion to enter Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) a Personnel Matter.

Motion passed 3-0.

The Selectboard entered executive session at 4:31 pm.

The Selectboard exited executive session at 5:18 pm.

Northgraves moved and Snow seconded a motion to enter Executive Session pursuant to 1 M.R.S.A. § 405(6)(E) A Legal Matter

The Selectboard entered executive session at 5:19 pm.

The Selectboard exited executive session at 5:41.

IV. Adjournment

Northgraves moved and Snow seconded a motion to adjourn at 5:42.

Motion passed 3-0.

Join Zoom Meeting

<https://us02web.zoom.us/j/84004191499?pwd=TGdKOXkwTm5lRVVpRE9oM3NnMkpUQT09>

Selectboard approved January 10, 2023