

**Town of South Thomaston, ME  
Library and Community Center Facility Committee**

**Minutes of Meeting #29**

**April 16, 2024 at 5:00 pm at the South Thomaston, ME Town Office**

**Present:** Sandy Weisman, co-chair, Jan Gaudio, co-chair, Kate Clark, Catherine Lerne and Candace Smith.

**Absent:** Marcia Turner, Moira Paddock

**Public:** Zander Shaw, Rhonda Nordstrom, and John Spear.

Zoom: No one present

S Weisman called the meeting to order at 5:05 pm.

**Adjustments to the agenda: none**

**Minutes:**

C Lerne moved to accept the minutes from March 16, 2024. J Gaudio seconded the motion. The motion passed 5-0.

Drawings second draft - presentation by architect Zander Shaw:

Z Shaw presented a slide show of renderings for the building and grounds based on our last discussion on March 16, 2024.

**Phase I: 3-D design**

- \* For comparison, Z Shaw presented views of the current building as well as preliminary sketches of the proposed building
- \* Drawings of the existing building and campus and pointed out where septic/ leach field/ well were.
- \* There was some discussion of learning more about the state of the current septic system and the placement of the leech field.
- \* Z Shaw presented a schematic indicating what it would look like on the site to leave the current building in place and functioning while the new building is being built.
- \* Z Shaw presented a model that has a 900 square foot basement, but indicated that the same amount of storage could be captured in a one-story building.
- \* Z Shaw provided three models with three different roof designs: one with 72 solar panels, one with 160 solar panels and one with 162.
- \* Z Shaw had consulted with Sundog Solar as well as Revision on projected needs for a building such as this and it appears that 72 solar panels will generate enough power to manage most of the needs of the building. As the project progresses, decisions will need to be made as to how many solar panels will meet the needs of the Town. That decision will inform building and roof design.
- \* Z Shaw situated the designs on the campus and changed their direction in position of south and north..
- \* Z Shaw will develop a salt box design and that design will be sent to S Weisman.
- \* J Spear asked about the number of parking spaces. These designs provide 44 parking spaces, 35 spaces exist currently.
- \* Z Shaw recommended that the next step would be to get a survey done as the first step in the next phase.

\*Once the funds are raised for the next phase, Z Shaw will provide more detailed designs, code information and schematics. Z Shaw recommended engaging with a civil engineer to better understand the characteristics of the site.

Z Shaw will download the powerpoint and large renderings to memory sticks for S Weisman to pick up and distribute for use at Ambassador Meetings.

**Ambassador Groups:**

C Lerme has been working with R Nordstrom and learning more about using Little Green Light to manage donations. At the Ambassador Meetings, it will be important to capture information about donors and put that into the system in order to stay organized as donations come in. In addition, any grants applied for and/or received should also be entered into the system.

**Grants:**

S Weisman, C Smith and R Nordstrom have been researching and writing grants. They have applied for two smaller grants and spent recent days writing proposals for larger congressional directed grants: one to Susan Collins, one to Angus King and another to Chellie Pingree's office. These congressional grants require requests for the entire project and could potentially fund up to 75% of the project. We will know by July if we are accepted into the pool and amounts will be finalized by the spring of 2025. The committee signed letters of support at the meeting which will be sent along with the proposals.

Because the grants take a great deal of work, a subcommittee has been formed. S Weisman, C Smith, R Nordstrom and B Reitz make up this subcommittee.

**Ambassador Groups:**

S Weisman handed out packets to each committee member with information about the process, the building and past town committees and votes relevant to this project. The plan is for committee members to work in pairs and hold 1-2 ambassador group meetings with residents before town meeting on June 18, 2024.

**Board of Directors Report:**

S Weisman shared that the next meeting will be a Board of Directors meeting, scheduled for May 2, 2024 at 5:30 pm. Committee members are welcome to attend, but it will not be a committee meeting. Leila Murphy will attend to discuss capital campaigns with the Board of Directors.

S Weisman also shared that the BOD has approved a local graphic designer, Sally Ann Field, who has agreed to work pro bono to help design a logo.

**Public Comments:**

None

**Correspondence:**

None

**Next Meeting:**

The committee will not meet in May, there will be a Board of Directors meeting at 5:30 on May 2nd. The committee will concentrate on holding Ambassador Group meetings and talking with residents about the project.

C Smith moved to adjourn the meeting, seconded by C Lerme. Vote: 5-0 and the meeting adjourned at 6:35 pm

Respectfully Submitted,  
Kate Clark  
ST Library/Community Center Facility Committee